



RMSAWWA April 1, 2011 Officers & Committee Chairs Meeting Summary

Meeting Time/Location:

- RMSAWWA Officers and Committee Chairs Meeting April 1, 2011, 1:00 – 3:00 p.m.
- Denver Water, Denver, CO

Attendees:

Name	Position	Name	Position
Kevin Bergschneider	<i>Chair</i>	Jan Cranor	<i>Action NOW</i>
Elizabeth Carter	<i>Chair Elect</i>	Stephanie Elliot	<i>Membership</i>
Dave Pier	<i>Past Chair</i>	Paul Fanning	<i>Communications</i>
Joe Cowan	<i>Vice Chair, SECTORS</i>	Ann Hall	<i>Admin. Manager</i>
Mary Presecan	<i>Secretary/Treasurer</i>	Vicki Jones	<i>Joint Education Council</i>
Sarah Dominick	<i>Assistant Sec./Treas.</i>	Chase Knox	<i>ISI West</i>
Martin Garcia	<i>National Director</i>	Sean Lieske	<i>Aurora Water</i>
Mike Berry	<i>Trustee, JEC</i>	Tom Mountfort	<i>CO Water Utility Council</i>
Melissa Essex Elliott	<i>Trustee</i>	Lela Perkins	<i>Bylaws</i>
Mark Hartman	<i>Trustee</i>	Sylvia Rottman	<i>TEAMS</i>
Tod Phinney	<i>Trustee</i>	JoAnn Vold	<i>TEAMS</i>

Call to Order

- Kevin Bergschneider called the meeting to order at 1:10 p.m. It was determined that a quorum of the Board was present.

Approval of March 2011 Meeting Minutes (Sarah Dominick)

- Posted on RMSAWWA Website under Meetings Page

A motion was made by Mark Hartman and seconded by Melissa Elliott to approve the minutes of the March 11, 2011 RMSAWWA Governing Board Meeting. Motion carried.

Director's Report (Martin Garcia)

Membership continues to decline. Most memberships have a renewal date of 12/31, and as of today the 3-month grace period expires. Almost 1200 people across all the sections were on the bubble to drop as of last Friday. The actual number dropping will be available later today.

Treasurer's Report (Mary Presecan)

- Financial Report

Account	Balance - Mar. 3, 2011	Balance - Mar 25, 2011
RMSAWWA Checking	\$118,824	\$87,562
WFP Checking Account	\$8,212	\$30,513
Investment Fund Account	\$153,887	\$150,926
Bond Fund Account	\$154,497	\$155,131
Warner Scholarship	\$60,844	\$61,064
Wells Fargo (Conf Acct)	\$83,730	\$83,701

- The Section Bookstore Allotment has \$400 remaining for 2011. In addition to the Allotment, books purchased for section activity qualify for special prices. If interested contact Mary Presecan.



RMSAWWA April 1, 2011 Officers & Committee Chairs Meeting Summary

- Mary Presecan provided an update on the RMSAWWA investments based on a March 24th meeting with Mark Barczuk our Wells Fargo Financial Advisor:
 - Investment fund - our long term conservative equity in Russell Funds is mostly large cap equity and Mark recommends staying with this investment
 - Bond - Mark recommends a change from Bond Fund of America to Short-Term Bond Fund of America - upon no objection from the Board we will proceed with making that change.
 - Warner Scholarship - Mark recommends no change - in 2011 we will be using this Warner scholarship fund for \$6,000 to be awarded in scholarships in September 2011. We currently have \$8,000 cash available in this fund without needing to sell anything.
- RMSAWWA 2010 Financial Report was distributed to the board members and the committee chairs will have access to the report electronically. Let Mary Presecan know if you have any comments on the recommendations noted on page 18 of the 2010 Financial Report.

Get Into Water Grant Report (Dave Pier, Joe Cowan)

- AWWA has informed the section that they have won the Education Award with a prize of \$350 to the AWWA bookstore.
- Four students in the distribution course have been approved to take the certification exam.
- Sarah Dominick and Bryan Ortiz (City of Boulder) have expressed interest in attending the certification board meetings.
- Sectors financial training was held on 3/31/2011 at Arapahoe Douglas Works for Dave Pier, Mel Fahrenbruch and Ann Hall.
- Get into Water was nominated to go up to the GAO office and is receiving national recognition.
- The work effort is proceeding with an MOU being developed for Emily Griffith School.
- The CU student chapter would like to assist as tutors with BVSD.
- The grant fiscal year ends in June and we will be giving \$11,000 back in unspent funds which will go towards scholarships for training such as Water Foundations Courses or Red Rock Community College.
- Plans are being made for development of a joint website.
- The IT SCADA group is doing a salary survey in the Front Range.
- Knowledge management efforts are being led by Jeff Oxenford involving a survey and creating best practices efforts.
- The HR workshop meets quarterly and they are creating standardized job descriptions.
- We are looking at supervisory training programs.



RMSAWWA
April 1, 2011 Officers & Committee Chairs
Meeting Summary

Committee Reports

Committee	Chair	Report Attached
Action Now	Jan Cranor, Dave Hoagland	Yes
Audit & Finance	Elizabeth Carter	
Awards	Karen Burgi	
Bylaws	Lela Perkins	Yes
CO Water Utility Council	Tom Mountfort	
Communications	Paul Fanning	
Conservation	Jeannine Shaw	Yes
Customer Service	Mary Lysaker	Yes
Membership	Stephanie Elliott	Yes
Nominating	Dave Pier	
Water Distribution	Cal Van Zee	
Water Treatment	Peter McCormick	Yes
Joint Education Council	Vicki Jones	Yes
Joint New Mexico Involvement	Bob Paulette	Yes
Joint Small Systems	Barb Martin	Yes
Joint Technical Activities	Steve Polson	Yes
Joint Utility Management	Jim Ginley	
Joint Water For People	Emily Allen	
Joint Young Professionals	Heidi Bauer	

Action Now Committee - In February they had 190 attendees at the Embassy Suites in Loveland which was a great venue. In March Action Now was held in Montrose and they had 70 attendees.

Audit Committee - Two proposals from CPA firms have been received for performance of the 2009 and 2010 Financial Review. The quotes are considerably higher than expected. Elizabeth Carter, Mary Presecan and Ann Hall will review the responses to the financial requests and negotiate with the firms regarding the quotes to see if they would be amenable to dropping their quotes based on what our expectations are for a finished product.

Awards Committee - Nominations for awards are being received.

Bylaws Committee - Revisions to the Bylaws were provided in the agenda. Two additional Bylaws suggestions were made; (1) if a member of the Governing Board resigns that resignation should be submitted in writing; (2) in the case of a vacancy among the officers of the Section, the Governing Board will, as needed, select a qualified member of the Section to fill the vacancy until the next election. The next step in the updating process is to submit the Bylaws to AWWA Section Services for their review and opinion. The Board will need to vote to approve the proposed Bylaws revisions. It will then be posted online for the general membership to review prior to the Annual Conference.

A motion was made by Mary Presecan and seconded by Elizabeth Carter to unlink the Secretary and Treasurer positions. Motion carried.



RMSAWWA

April 1, 2011 Officers & Committee Chairs Meeting Summary

Colorado Water Utility Council – Sean Lieske the CWUC co-chair was introduced. We have a large contingency going to the DC Fly In. Tom Mounfort reported an increase in CWUC meeting participants especially via the conference call from the western slope. The emphasis is following nutrient criteria and impoundment for utilities.

Communications – Paul Fanning and Ann Hall are working on updating the website and fixing broken links. The center panel of the website has been changed to a white background. Paul is pursuing a solution to joint activities being posted online by working on an RFP for such a website. In the meantime the joint conference information needs to get posted. Paul is working on the conference outsert for July and the conference program booklet.

Conservation Committee – Report attached. They have 26 conservation abstracts to review.

Customer Service Committee – Report attached. A May 13th workshop date is planned.

Membership Committee - A member retention campaign recently took place contacting 350 dropped members and 150 late members by email or phone calls. Stephanie Elliott is working with AWWA on a brochure for the High School level. We have set a target to gain the City of Fort Collins, Northglenn, Westminster and Durango as utility members. We will plan to have a discussion at the Summer Workshop on service provider involvement and Andy Andreatta has shown interest as the representative.

Nominating Committee – A good slate of nominees will be put forward by the committee

Water Treatment Committee – Report attached.

Joint Education Council - How we proceed in updating training opportunities on a calendar will be discussed at a later date.

Joint New Mexico Involvement Committee – Tod Phinney has volunteered to serve as the Board liaison to the NMIC. Joe Cowan will attend the Water Week in Albuquerque. A luncheon will be held on May 12 for Water Week. Tod will contact Kerry Howe the University of New Mexico Student Chapter Advisor.

Joint Small Systems Committee - Report attached.

Joint Technical Activities Committee - Report attached. Several tours are scheduled.

Joint Utility Management Committee - The committee is involved in SECTORS.

Joint Water For People – They had excellent attendance at the Theme dinner and raised \$15,000. The auction was very successful and the committee did great job.

Joint Young Professional Committee - A rugby game to benefit Water For People is planned for April 23 – see calendar for details.



RMSAWWA April 1, 2011 Officers & Committee Chairs Meeting Summary

Unfinished Business

- Publication and website issues: proceed with the domain name renewal; calendar postings, Joint Annual Conference, plan for 15 minutes at the summer meeting to discuss additional legislative opportunities (Paul Fanning)
- Fly In - AWWA and WEF teaming up to send representatives to Washington DC on April 4-5, 2011. Those representing RMSAWWA will be Bud Spillman (WY), Sean Lieske (CO) and Larry Webb (NM). Chris Piper will also be attending as the Colorado Water Utility Council representative.
- Training and membership survey (Mike Berry) - the survey is still being worked on and will be completed for review at the Summer Meeting.
- Review and Update on Strategic Plan Initiatives (Elizabeth Carter) - Most initiatives are underway or have been completed
- Investigate assessment for RMSAWWA (Martin Garcia, Jim Ginley, Kevin Bergschneider) - See attached pages on the assessment process and timeline. In order for a *Rumbles* article on the need for an assessment to be written it is necessary for the Board to address the key issues and how an assessment will benefit the section members. Joe Cowan, Elizabeth Carter, Kevin Bergschneider, Melissa Elliott and Paul Fanning will work on a campaign to show a clear picture and plan for accomplishments. We need concrete points on the value that members receive. Determine how much it will cost and what the funds are going towards.
- Elizabeth Carter to serve as liaison to CFWE on Water 2012 (Mike Berry and Paul Fanning are also involved)
- Section-AWWA Focus Group at the Joint Annual Conference (Kevin Bergschneider) - Kevin Bergschneider will see that invitations go out for the focus group with the AWWA dignitary and that a meeting room is available.
- An eBlast went out on 4/1/11 about Congressional visits while in DC for ACE11 (Martin Garcia, Chris Piper)

New Business

AWWA has approached RMSAWWA about helping promote *The Future of Water* book signing event at the Denver Press Club on May 5th - more details to come. David LaFrance has agreed to introduce authors Steve Maxwell and Scott Yates to launch the event. The Section will be sending out an eBlast.

Sylvia Rottman reported that the next WWFOCB meeting is April 26. Should Sylvia pursue the request for WWFOCB to meet during the Joint Annual Conference? On the OCPO website they have increased the ability to search on training titles. A list of currently certified operators can be found on www.ocpoweb.com.

Announcements and Upcoming Events

- Front Range Water Utilities Vendor Expo, April 29
- Student Design Competition, May 6, 2011, Englewood Wastewater Treatment Plant
- RMSAWWA & JGB Board Meeting, May 13, 2011, Metro Wastewater



RMSAWWA April 1, 2011 Officers & Committee Chairs Meeting Summary

- 2011 WEF/AWWA Rocky Mountain Student Conference, May 17, 2011, University of New Mexico, Albuquerque, NM
- RMSAWWA & JGB Board Meeting, June 3, 2011, Denver Water
- Section Breakfast at ACE11, June 13, 2011 at 7:30 a.m. Fifteen Squares American Bistro, Renaissance Washington, 999 9th Street NW, Wash DC
- Summer Planning Meeting, July 14-15, 2011, Daniels Fund, 101 Monroe St., Denver, CO

The meeting was adjourned at 3:15 p.m. by general consent.

Respectfully Submitted,

Sarah Dominick

Distribution:

John Albert	Melissa Essex Elliott	Vicki Jones	Barb Osmer
Emily Allen	Stephanie Elliott	Tye Jordan	Bob Paulette
Jeremy Anderson	Melanie Fahrenbruch	Jeff Lasker	Lois Rellergert
Andy Andreatta	Paul Fanning	Janet Leavitt	Sylvia Rottman
Jason Assouline	Susan Franceschi	Sean Lieske	Victor Sam
Heidi Bauer	Steve Frank	Lee Linden	Jeannine Shaw
Kevin Bergschneider	Terry Franklin	Mary Lysaker	Andrea Song
Mike Berry	Martin Garcia	Bob Marley	Bud Spillman
Angela Bielefeldt	Deena Garland	Barb Martin	Edyta Stec-Uddin
Jonathan Brant	Randy Giffin	Pete McCormick	John Stomp
Karen Burgi	Jim Ginley	Jim Medlock	Jim Tallent
Natalie Cannon	Josh Goldman	Sean Menk	Alejandra Tarrell
Ken Carlson	Steve Grooters	Tom Mountfort	Cal Van Zee
Elizabeth Carter	Ann Hall	Jason Mumm	Jo Ann Vold
Tzahi Cath	Mark Hartman	Lela Perkins	Richard Wallace
Lee Cesario	Matt Hayes	Jill Peterson	Mark Whitlatch
Joe Cowan	Kevin Hill	Tod Phinney	Greg Woodward
Jan Cranor	David Hoagland	Dave Pier	
Sarah Dominick	Kerry Howe	Steve Polson	
Ryan Duvé	Frank Huang	Mary Presecan	
Jamie Eichenberger	Emily Huth	Bud O'Hara	



RMSAWWA
April 1, 2011 Officers & Committee Chairs
Meeting Summary

**MOTIONS MADE AT RMSAWWA OFFICERS
 AND COMMITTEE CHAIRS MEETING
 April, 2011**

ITEM NO.	MOTION	APPROVED
1	Call Meeting to Order	Yes
2	Approval of March 2011 Meeting Minutes	Yes
3	Approval of Unlinking of Secretary and Treasurer in Bylaws and Section Guidelines	Yes
4	Adjourn Meeting	Yes

**ATTACHMENTS
 April, 2011**

ITEM NO.	LIST OF MEETING ATTACHMENTS	PAGES
1	April 2011 Agenda	3
2	Get Into Water Grant Report	1
3	Committee Reports (including draft Bylaws)	18
4	Assessment process, timeline, and potential income	4
5	2010 Financial Report - unsigned and excluding attachments (entire report can be viewed online)	27

**ACTION ITEMS
 April, 2011**

ITEM NO.	LIST OF ACTION ITEMS	DUE DATE
1	Investment change from the Bond Fund of America to Short-Term Bond Fund of America. <i>Mary Presecan</i>	5/1/11
2	Provide comments to Mary Presecan on the Financial recommendations provided on page 18 of the 2010 Financial Report.	5/1/11
3	Send Bylaws to AWWA Section Services. <i>Lela Perkins</i>	4/15/11
4	Plan for discussion on contract representative/service provider membership category at the Summer Planning meeting. <i>Stephanie Elliott</i>	7/14/11
5	Plan for discussion at the Summer Planning meeting on additional legislative opportunities. <i>Paul Fanning</i>	7/14/11
6	<i>Rumbles</i> article and campaign plan on the need for an assessment. <i>Kevin Bergschneider</i>	5/1/11
7	Prepare invite list and predefined issues for the Focus Group at the Joint Annual Conference. <i>Kevin Bergschneider</i>	7/15/11
8	Reserve a room for the Focus Group at the Conference. <i>Ann Hall</i>	6/1/11



RMSAWWA

April 1, 2011 Officers & Committee Chairs Meeting Agenda

Meeting Time/Location:

- RMSAWWA Officers and Committee Chairs Meeting April 1, 2011, 1:00 – 3:00 p.m.
- Denver Water, Denver, CO

Call to Order

- Quorum
- Agenda additions

Approval of March 2011 Meeting Minutes (Sarah Dominick)

- Posted on RMSAWWA Website under Meetings Page

We will need a motion and a second to approve the minutes of the March 11, 2011 RMSAWWA Governing Board Meeting.

Director’s Report (5 min) (Martin Garcia)

Treasurer’s Report (10 min) (Mary Presecan)

- Financial Report

Account	Balance - Mar. 3, 2011	Balance - Mar 25, 2011
RMSAWWA Checking	\$118,824	\$87,562
WFP Checking Account	\$8,212	\$30,513
Investment Fund Account	\$153,887	\$150,926
Bond Fund Account	\$154,497	\$155,131
Warner Scholarship	\$60,844	\$61,064
Wells Fargo (Conf Acct)	\$83,730	\$83,701

- The Section Bookstore Allotment has \$400 remaining for 2011. In addition to the Allotment, books purchased for section activity qualify for special prices. If interested contact Mary Presecan.
- Report on the March 24th meeting with our Wells Fargo Financial Advisor
- RMSAWWA 2010 Financial Report
- Requests for quotes to perform the 2009 and 2010 Financial Review were sent out to three CPA firms on February 10, 2011. (Elizabeth Carter)

Get Into Water Grant Report (5 min) (Dave Pier, Joe Cowan) [page 4]

Committee Reports (30 min)

Committee	Chair	Report Attached
Action Now	Jan Cranor, Dave Hoagland	Yes - pages 5-6
Audit & Finance	Elizabeth Carter	
Awards	Karen Burgi	
Bylaws	Lela Perkins	Yes - page 7-14
CO Water Utility Council	Tom Mountfort	
Communications	Paul Fanning	
Conservation	Jeannine Shaw	Yes - page 15
Customer Service	Mary Lysaker	
Membership	Stephanie Elliott	Yes - page 16
Nominating	Dave Pier	



RMSAWWA
April 1, 2011 Officers & Committee Chairs
Meeting Agenda

Water Distribution	Cal Van Zee	
Water Treatment	Peter McCormick	Yes - page 17
Joint Education Council	Vicki Jones	Yes - page 18
Joint New Mexico Involvement	Bob Paulette	Yes - page 19
Joint Small Systems	Barb Martin	Yes - page 20
Joint Technical Activities	Steve Polson	Yes - pages 21-22
Joint Utility Management	Jim Ginley	
Joint Water For People	Emily Allen	
Joint Young Professionals	Heidi Bauer	

Unfinished Business (40 min)

- Publication and website issues: domain name renewal, calendar postings, Joint Annual Conference, and investigating additional legislative opportunities (Paul Fanning)
- Fly In - AWWA and WEF teaming up to send representatives to Washington DC on April 4-5, 2011. Those representing RMSAWWA will be Bud Spillman (WY), Sean Lieske (CO) and Larry Webb (NM). Chris Piper will also be attending as the Colorado Water Utility Council representative.
- Training and membership survey (Mike Berry) - the survey is still being worked on and will be completed for review at the Summer Meeting.
- Review and Update on Strategic Plan Initiatives (Elizabeth Carter)
- Investigate assessment for RMSAWWA (Martin Garcia, Jim Ginley, Kevin Bergschneider) - See attached [pages 23-26] on the assessment process and timeline. In order for a *Rumbles* article on the need for an assessment to be written it is necessary for the Board to address the key issues and how an assessment will benefit the section members.
- Elizabeth Carter to serve as liaison to CFWE on Water 2012
- Bylaws changes (Lela Perkins) - A decision by the Board needs to be made regarding whether to unlink the Secretary and Treasurer positions
- Section-AWWA Focus Group at the Joint Annual Conference (Kevin Bergschneider)
- Include an informational item in *eRumbles* about Congressional visits while in DC for ACE11 (Martin Garcia)

New Business (20 min)

AWWA has approached RMSAWWA about helping promote *The Future of Water* book signing event at the Denver Press Club on May 5th - more details to come. David LaFrance has agreed to introduce authors Steve Maxwell and Scott Yates to launch the event.

Announcements and Upcoming Events (5 min)

- Student Design Competition, May 6, 2011, Englewood Wastewater Treatment Plant
- RMSAWWA & JGB Board Meeting, May 13, 2011, Metro Wastewater
- 2011 WEF/AWWA Rocky Mountain Student Conference, May 17, 2011, University of New Mexico, Albuquerque, NM
- RMSAWWA & JGB Board Meeting, June 3, 2011, Denver Water
- Section Breakfast at ACE11, June 13, 2011 at 7:30 a.m. Fifteen Squares American Bistro, Renaissance Washington, 999 9th Street NW, Wash DC



RMSAWWA
April 1, 2011 Officers & Committee Chairs
Meeting Agenda

- Summer Planning Meeting, July 14-15, 2011, location TBD

Teleconference information - please inform Ann Hall at ann.e.hall@comcast.net if you plan on participating via conference call. Phone number 888-809-4012, pass code 7641593#



Weekly Project Update March 28, 2011

UPCOMING MEETINGS

- **SCADA Work Group:** April 5, 9:00 a.m. at Aurora Water
- **What Can YOU Do? Job Fair:** April 8, 11:00 a.m. to 3:00 p.m. at Centaurus High School
- **Boulder Lifelong Learning Courses:**
 - **Water Foundations (second offering):** April 4, 2011 to May 17, 2011; 1:00 p.m. to 4:00 p.m.; Monday, Tuesday, Thursday
 - **Essentials of Water Distribution-Level I:** April 4, 2011 to June 20, 2011; 3:00 p.m. to 6:00 p.m.; Monday, Wednesday, Thursday
- **Knowledge Management Work Group:** April 12, 10:00 a.m. to 11:00 a.m. conference call
- **Supervisory/Leadership Subcommittee:** April 14, 1:30-3:00 at Littleton/Englewood WWTP
- **HR Work Group:** April 20, 3:30-5:00 at the Park Meadows Marriott
- **Project Team:** April 21, 8:00 a.m. to 9:00 a.m. at the Speer Workforce Center
- **HRO Open Forum:** late May 2011 at East Cherry Creek Valley WSD
- **Knowledge Management Work Session:** May 2011, TBD
- Ms. Fahrenbruch will be out of the office March 21 through March 29.

RECENT ACTIVITIES

- Ms. Fahrenbruch completed a common course numbering analysis for Emily Griffith Opportunity School. We are working on the details for a program approval of this post-secondary program. The classes will be taught Monday-Thursday from 2:00 p.m. to 5:00 p.m. and 6:00 p.m. to 9:00 p.m.
- Mountain States Employers Council (MSEC) is conducting an employment/salary survey of SCADA-related positions within several industries.

UPCOMING ACTIVITIES

- A new round of Lifelong Learning courses begin next week. We currently have 13 registered for the Water Distribution course and five for the Water Foundations course.
- Quotes for the Supervisory Program Research and Development project are due today at 5:00 p.m.
- We will be issuing a Request for Quotes for website development. The work will be completed by June 30, 2011.
- The memorandum of understanding with Denver Public Schools will be drafted this week.
- We will be exhibiting at the *What Can YOU Do? Job Fair* on April 8 from 11:00 a.m. to 3:00 p.m. at Centaurus High School in Boulder.
- Ms. Fahrenbruch will give a presentation regarding water workforce issues to the Parker Water and Sanitation District Board on April 14.
- Ms. Fahrenbruch will be scheduling the Knowledge Management Work Session in May. Over 30 utilities have expressed interest in participating in the event.
- RMWEA/RMSAWWA will be sending out an email blast promoting the adult scholarships that are available for the Boulder Lifelong Learning courses.



RMSAWWA Committee Report

Committee Name:	Action Now	Committee Chair:	Cranor/Hoagland
Date of Report:	February 21, 2011	Board Liaison:	Joe Cowan
Next Committee Meeting: March 2011			
Activities Since Last Report:			
<p>The Action Now Committee presented a seminar in Loveland, Colorado on February 23rd at the Embassy Suites Conference Center. This was a new location for the seminar and worked out very well for participant access and seminar support services. Training topics were as follows: ISAC Water Security Network (Gertig), Developing and Implimenting a Valve and Hydrant Maintenance Program (Chrestensen/Beavers), Onsite Hypochlorination Generation (Green/Kelly), Operator Certification Matters (Moore), Pipe Bursting and Trenchless Technologies (Holcomb/Queen) Ductile Iron Pipe (Weidner), and Project Management – Dry Creek Dam Construction (Cook). The seminar had 190 total participants (including 5 on site registrations). On special note, this seminar has the highest participant count of any Action Now seminar todate (171 in 2007 was the closest).</p> <p>The Action Now committee met in Colorado Springs during the Colorado Rural Water Convention and discussed a multitude of topics including AWWA Calendar usage, intrest contact cards, increasing seminar attendance, seminar speaker guidelines, CRWA information sharing and future seminar topic scheduling to name a few.</p>			
Upcoming Activities/Future Plans:			
<p>March seminar is on track in Montrose on the 17th which was moved from the 24th to avoid a scheduling conflict with the joint training conference in Grand Junction.</p> <p>The April seminar in Sterling will move from the 28th to the 21st to avoid the Wyoming Rural Water Conference.</p>			
Does your Committee require Board Action or Involvement? What is it and When?			
No			
Volunteer Needs:			
<p>Does your committee need volunteers? Yes <input type="checkbox"/> or No <input checked="" type="checkbox"/></p> <p>Is the need short-term? Yes <input type="checkbox"/> or No <input type="checkbox"/></p> <p>Is the need long-term? Yes <input type="checkbox"/> or No <input type="checkbox"/></p> <p>Please briefly describe the need?</p>			
<p>Don't forget to update the online RMSAWWA Calendar and your committee's webpage. Send updates to Ann Hall at ann.e.hall@comcast.net.</p>			



RMSAWWA Committee Report

Committee Name:	Action Now	Committee Chair:	Cranor/Hoagland
Date of Report:	March 17, 2011	Board Liaison:	Joe Cowan
Next Committee Meeting: April 2011			
Activities Since Last Report:			
<p>The Action Now Committee presented a seminar in Montrose, Colorado on March 17th at the Holiday Inn Express Conference room. Training topics were as follows: Water Main Tapping (Andreatta), Developing and Implementing a Valve and Hydrant Maintenance Program (Chrestensen/Beavers), Operator Certification Matters (Beaver), PRV and Control Valves (Tedder), Gas Detection and Confined Space (Hergett), Pipe Bursting and Trenchless Technologies (Larson). The seminar had 70 total participants (including 17 on site registrations). The historic 10 year average for this location is 69 participants.</p>			
Upcoming Activities/Future Plans:			
<p>The April seminar in Sterling moved from the 28th to the 21st to avoid attendance conflicts with the Wyoming Rural Water Conference.</p>			
Does your Committee require Board Action or Involvement? What is it and When?			
No			
Volunteer Needs:			
<p>Does your committee need volunteers? Yes <input type="checkbox"/> or No <input checked="" type="checkbox"/></p> <p>Is the need short-term? Yes <input type="checkbox"/> or No <input type="checkbox"/></p> <p>Is the need long-term? Yes <input type="checkbox"/> or No <input type="checkbox"/></p> <p>Please briefly describe the need?</p>			
<p>Don't forget to update the online RMSAWWA Calendar and your committee's webpage. Send updates to Ann Hall at ann.e.hall@comcast.net.</p>			



RMSAWWA Committee Report

Committee Name:	Bylaws Committee	Committee Chair:	Lela Perkins
Date of Report:	3/22/11	Board Liaison:	
Next Committee Meeting:			
Activities Since Last Report:			
<p>All outstanding questions were resolved and a new version is attached. There are no major changes. No comments to the proposed Bylaws revisions were received after the February meeting.</p>			
Upcoming Activities/Future Plans:			
<p>Assuming there are no other changes, the next step is to submit the proposed Bylaws revisions to Susan Francheschi for review and feedback.</p>			
Does your Committee require Board Action or Involvement? What is it and When?			
<p>Consensus by the Board at the April meeting to move forward with the process.</p> <p>A decision by the Board to unlink the Secretary and Treasurer positions in order to update the Section Guidelines accordingly.</p>			
Volunteer Needs:			
<p>Does your committee need volunteers? Yes <input type="checkbox"/> or No <input checked="" type="checkbox"/></p> <p>Is the need short-term? Yes <input type="checkbox"/> or No <input type="checkbox"/></p> <p>Is the need long-term? Yes <input type="checkbox"/> or No <input type="checkbox"/></p> <p>Please briefly describe the need?</p>			
<p>Don't forget to update the online RMSAWWA Calendar and your committee's webpage. Send updates to Ann Hall at ann.e.hall@comcast.net.</p>			

BYLAWS

**ROCKY MOUNTAIN SECTION OF THE
AMERICAN WATER WORKS ASSOCIATION**

(As approved by the Association Board of Directors, January,??, 2012)

Deleted: June 8

Deleted: 08

ARTICLE I – NAME

The name of this organization shall be the "Rocky Mountain Section of the American Water Works Association." The word "Section" hereinafter used shall refer to this organization. The American Water Works Association shall hereinafter be referred to as the "Association."

ARTICLE II – OBJECTIVES

The objectives of the Section are to promote public health, safety, and welfare through the improvement of the quality and quantity of water delivered to the public and the furtherance of understanding of the problems relating thereto as noted in the Association Articles of Incorporation.

Deleted:

ARTICLE III – OPERATION

3.1 Headquarters.

The headquarters of the Section shall be at the office of the Treasurer of the Section, unless otherwise designated by the governing body of the Section.

Deleted: .

Deleted: Secretary-

3.2 Association Compliance.

All matters pertaining to the operation of the Section shall be in accordance with the Articles of Incorporation, Bylaws, and other governing documents of the Association.

Deleted: .

Deleted: the

Deleted: G

Deleted: D

ARTICLE IV – MEMBERSHIP

4.1 Members.

The membership of the Section shall consist of those members of the Association residing in or having principal business activity in the Section and those assigned to the Section by the Executive Director of the Association.

Deleted: .

4.2 Geographic Boundary.

The geographic boundaries of the Section are defined as the States of Colorado, New Mexico, and Wyoming.

Deleted: .

ARTICLE V – VOTING BY MEMBERSHIP

5.1 Members Eligibility.

All members of the Section in good standing are eligible to vote.

Deleted: .

Deleted: ,

Deleted: except multi-section members,

Rocky Mountain Section Bylaws

5.2 Occasions Requiring Vote

Occasions where a vote of the membership is required include: (a) when there are multiple nominees for a given office as described in Sections 7.6 and 7.7; (b) approval of a proposed amendment of these Bylaws as provided for in 11.1 and 11.2; (c) approval of a special dues assessment of the Section membership; or (d) any occasion in which the Governing Board requires a vote of the Section membership.

Deleted: .

5.3 Notification to Members

On occasions where a vote of the membership is required, information required for voting may be distributed by mail, Section publication, or electronic transmission.

Deleted: .

ARTICLE VI – SECTION FINANCES

6.1 Dues

Dues shall be assessed as required for membership in the Association. The Section may, in accordance with the established procedures and guidelines of the Association, request permission from the Association to levy a section dues assessment. The section assessment would be levied annually at the time of membership renewal, and the revenue collected would be used to increase the funds available for Section uses consistent with Association objectives and policies. Once a section assessment is approved and enacted, changes to the assessment amount can be authorized by a vote of the Governing Board.

Deleted: .

Deleted: procedures defined in the Section Guidelines and

Deleted: apply to the Association for

Deleted: may

Deleted: special

Deleted: special

Deleted: .

6.2 Fees

The Section reserves the right to collect fees for Section activities and events, as appropriate (e.g., registration fees for the Annual Section Conference, seminars, workshops, and other activities of the Section). Such fees will be established in accordance with the policies and procedures of the Section, and the governing documents of the Association.

Deleted: se bylaws,

Deleted: the

Deleted: and bylaws

Deleted: .

Deleted: b

Deleted: b

6.3 Financial Management

All Section finances shall be managed in accordance with these Bylaws, the Section Guidelines and other policies and procedures as may be applicable, the Bylaws and governing documents of the Association, and all applicable financial rules and regulations of the country or states in which the Section operates.

Deleted: .

Deleted: ,

Deleted: every two years to coincide with the expiration of the term of the Secretary-Treasurer,

Deleted: financial

Deleted: .

6.4 Financial Reviews

The Section shall conduct an independent review of the Section finances at least every two years. The financial review shall be conducted by a qualified person who is neither an employee of the Section nor a member of the Governing Board of the Section.

ARTICLE VII – SECTION GOVERNANCE

7.1 Authority and Purpose of the Governing Board

The Governing Board of the Section governs the affairs of the Section and is comprised of the Section officers. The affairs of the Section include all activities of the Section, including, but not limited to: convening meetings to conduct Section business, approving an annual budget, authorizing conferences and technical meetings, use of the Section name, and approving and overseeing committees.

Deleted: ¶

7.2 Eligibility and Membership of the Governing Board

The Governing Board shall be made up of Section members in good standing, duly elected as set forth in Section 7.6. The officers of the Section shall include: Chair, Past Chair, Chair-Elect, Vice Chair, Treasurer, Secretary, Director, and six (6) Trustees.

7.3 Director Nominee Eligibility

Each nominee for Director shall have served as a Section Past Chair and shall have distinguished themselves in the activities of the Section.

7.4 Nominating Committee for Members of the Governing Board

The Nominating Committee shall be composed of up to six (6) Section members to include the Chair-Elect, current Past Chair, most recent previous Past Chair, the most recent Past Director, and two at-large members. The two at-large members shall be selected in accordance with the Section Guidelines. During years in which the Director is nominated, members of the Nominating Committee who wish to be considered for Director shall not serve on the committee. Substitute members of the Nominating Committee shall be past and/or current officers and shall be selected by the Governing Board and the Nominating Committee.

7.5 Nominations for Members of the Governing Board

The Nominating Committee shall select duly qualified individuals in accordance with the Section Guidelines. The Nominating Committee shall report to the Chair a nomination for each impending vacancy among the Section Officers at least sixty (60) days before the date of the next Annual Section Conference.

Additional nominations may also be made up to forty-five (45) days before the next Annual Section Meeting by written petition to the Chair, signed by at least five (5) Section members. All nominations shall be referred by the Chair to the Secretary, within forty (40) days before the annual meeting.

The Director nominee shall be selected the year prior to the Association Annual Conference and Exposition at which the position is filled by the new Director.

7.6 Election of Members of the Governing Board

In the event there are no nominations other than those submitted by the Nominating Committee, the Chair shall instruct the Secretary to request approval of the nominated slate by all eligible members in attendance at the next annual Section meeting.

If there are multiple nominees for any particular office, the Secretary shall prepare a ballot of all duly made nominations and notify Section members at least thirty (30) days before the date of the next annual Section meeting with voting instructions. Ballots shall be cast by noon of the Friday before the Annual Section Conference, and shall then be counted and recorded by two (2) tellers appointed by the Chair. The nominees for the respective vacancies receiving the greatest number of votes shall be declared elected. In case of a tie, the present Chair, Chair-Elect, and Vice Chair shall, by their majority vote, decide which of the candidates shall be declared elected.

- Deleted: ¶
- Formatted: Font: Bold
- Deleted: ¶
- Deleted: t...e officers of the Section who ... [2]
- Deleted: are...clude: a ...hair, Past ... [3]
- Deleted: ;
- Deleted: ,
- Deleted: each of whom shall be a member of the Section in good standing
- Deleted: The six Trustees shall be nominated in accordance with the Section Guidelines.¶
- Deleted: 7.3 Eligibility to Serve on Governing Board¶
- Deleted: ¶
- Deleted: Any member of the Section, in good standing, shall be eligible to hold elective office in the Section.¶
- Deleted: 4
- Deleted: ¶
- Deleted: himself or herself
- Deleted: 5
- Deleted: ¶
- Deleted: 6
- Deleted: ¶
- Deleted: Chair: Shall be the present Chair-Elect¶
Chair-Elect: Shall be the present Vice-Chair¶
Vice-Chair: Multiple duly qualified persons, if warranted¶
Secretary-Treasurer: Shall be the present Assistant Secretary-Treasurer¶
Assistant Secretary-Treasurer: One (1) duly qualified person¶
Director:
- Deleted: Multiple d
- Deleted: Duly qualified person
- Deleted: s
- Deleted: , if warranted¶
Trustees: Multiple duly qualified persons, if warranted¶
Past-Chair: Shall be the present Chair¶
¶
- Deleted: sixty ...orty-five (60...5) days b ... [7]
- Deleted: ¶
- Deleted: ¶
- Deleted: the Annual Section Conference ... [9]
- Deleted: 7
- Deleted: ¶
- Deleted: ¶
- Deleted: —Section Break (Continuo ... [11]

7.7. Terms of Office for Governing Board Members

The following terms of office shall apply for Governing Board members:

- Past Chair: One (1) year
- Chair: One (1) year
- Chair-Elect: One (1) year
- Vice Chair: One (1) year
- Treasurer: Two (2) years
- Secretary: Two (2) years
- Director: Three (3) years
- Trustees: Three (3) years. Two (2) trustees shall be elected each year.

The term of office for each officer, except Director, shall commence following the end of the Annual Section Conference at which they were elected. The term shall end, after serving for the period stated, at the end of the respective Annual Section Conference. The term of office for the Director shall be as specified in the Association Bylaws.

7.8. Vacancies on Governing Board

In the case of a vacancy among the officers of the Section, the Governing Board will select a qualified member of the Section to fill the vacancy until the next election.

7.9. Duties of Governing Board

The Governing Board shall set policy for the Section. The specific duties of each office shall be as set forth in the Section Guidelines. All questions coming before the Governing Board shall be decided by majority vote, and seven (7) members shall constitute a quorum.

7.10. Obligations of Governing Board Members

7.10.1 Participation. Members of the Governing Board are expected to attend all meetings of the Governing Board. Members who are unable to be present in person may participate by conference call (if available).

7.10.2 Resignation. Members of the Governing Board who find participation in Section affairs is not feasible should consider resignation. Resignations may be submitted in writing or verbally to the Chair.

7.10.3 Termination. Alternatively, a Governing Board member who fails to carry out the responsibilities of the elected or appointed office may be removed prior the expiration of their term by a two-thirds vote of the Governing Board.

ARTICLE VIII – MEETINGS

8.1 Annual Section Conference

For the purpose of achieving the objectives of the Association and the Section, the Section is expected to hold an Annual Section Conference at which technical papers are presented and water issues are discussed. The location of such a conference is determined by the Section as prescribed in the Section Guidelines and as may be referenced in joint documents with other organizations.

- Deleted: 8
- Deleted: 7.8.1 Terms of Office.¶
- Deleted: -
- Deleted: -
- Deleted: Secretary-
- Deleted: Assistant
- Deleted: -Treasurer
- Deleted: (3)
- Deleted: 7.8.2 Dates of Service.
- Deleted: dates
- Deleted: of
- Deleted: 9
- Deleted: ¶
- Deleted: may
- Deleted: nominate one or more qualified members of the Section, for the office, and
- Deleted: conduct a letter ballot of all Section members; or,
- Deleted: at the discretion of the Governing Board,
- Deleted: 10
- Deleted: ¶
- Deleted: 7.10.1 Governing Board.
- Deleted: The Governing Board shall meet and transact necessary business at least twice each year, to include: an Annual Business Meeting held during the Annual Section Conference and an Annual Winter Governing Board Meeting at a date that is between Annual Section Conferences. The Governing Board sha ... [12]
- Deleted: 1
- Deleted: 1
- Deleted: If unable to participate in a pa ... [13]
- Deleted: 1
- Deleted: by notifying
- Deleted: 1
- Deleted: n officer
- Deleted: consistently unable to participate
- Deleted: from office
- Deleted: , as provided for in the Section ... [14]
- Deleted: ¶
- Deleted: ¶
- Deleted: ¶
- Deleted: .
- Deleted: supply industry

8.2 Section Meetings

The Governing Board shall meet at least twice each year to conduct the business of the Section. One meeting shall be an annual business meeting, held during the Annual Section Conference. At least one other meeting shall be held between Annual Section Conferences. The Governing Board shall also meet at such other times as the Chair deems necessary.

Deleted: .

Deleted: the ...n A...nual B...usiness (... [15])

Deleted: ¶

ARTICLE IX – COMMITTEES

9.1 Purpose

The Section may establish committees to conduct Association and Section programs and business.

Deleted: .

9.2 Rules of Operation

Committees shall be established and shall convene in accordance with the Section Guidelines and policies and procedures. Committee chairs are to be appointed from the Section membership by the Section Chair with concurrence of the other members of the Governing Board. Committee meetings may be conducted at the discretion of the Committee Chair in general accordance with the latest edition of "Robert's Rules of Order".

Deleted: .

Deleted: The c...ommittee chairs are to (... [16])

ARTICLE X – SUBSECTIONS

10.1 Purpose

In order to further the knowledge of the water industry and interest in AWWA, the Section may be divided into subsections.

Deleted: .

Deleted: operation and management of utilities rendering water service to the public, other objective, as listed in Article 11, and to f (... [17])

10.2 Geographical Area

The geographic area of the subsections will be determined by the Governing Board to best meet the convenience of the members living therein.

Deleted: .

Deleted: Section may be divided into s (... [18])

10.3 Procedure to Establish

Subsection organizations may be proposed by motion of the Governing Board or upon receipt of a written request signed by at least ten (10) active members, in good standing, residing in the geographic area, and stating how the objectives of the Section may be better served by its formation. Approval by the Governing Board is required to establish a subsection.

Deleted: .

Deleted: that ...ow the objectives of the (... [19])

ARTICLE XI – AMENDMENTS TO SECTION BYLAWS

11.1 Primary Method of Amendment Process

Section Bylaws shall be reviewed by the Bylaws Committee to ensure that current practices conform with requirements of the the Articles of Incorporation and the Bylaws of AWWA. All proposed amendments to these Bylaws shall be advertised and available for review by Section members at least thirty (30) days prior to the annual Section meeting. The affirmative vote of two-thirds of members present at the annual Section meeting, shall be necessary for adoption.

Deleted: .

Deleted: submitted ...vailable in writing (... [20])

11.2 Ballot Alternative

At the discretion of the Board, the Bylaws may also be amended by ballot, with an affirmative vote of two-thirds of the ballots cast by eligible voting members. All eligible voting members shall be

Deleted: Mail ...allot Alternative. (... [21])

Deleted: a mailed ...allot, with an affirm (... [22])

Rocky Mountain Section Bylaws

provided notice of the proposed amendment(s) and shall be given at least thirty (30) days to cast their ballot.

- Deleted: a copy
- Deleted: with the mailed ballot,
- Deleted: return
- Deleted: the
- Deleted: .
- Deleted: Secretary-Treasurer
- Deleted: to the Executive Director of the Association,
- Deleted: .
- Deleted: from the Association Executive Director

11.3 Association Approval

If the amendment(s) are approved by the Section membership, the Chair of the Bylaws Committee shall submit the amendment(s) for approval by the Association Board of Directors.

11.4 Effective Date

Such amendment(s) shall be effective after receiving notice that the amendment(s) have been approved by the Association Board of Directors.

ARTICLE XII – PARLIAMENTARY AUTHORITY

The official Parliamentary Authority of the Section shall be the latest edition of "Robert's Rules of Order". Any items not covered by the Section or Association Bylaws will revert to the Parliamentary Authority for guidance.

- Deleted: , Latest Edition

ARTICLE XIII – DISSOLUTION

13.1 Return of Funds

In case of dissolution of the Section, assets derived from the general funds of the Association shall be returned.

- Deleted: .

13.2 Disposition of Remaining Funds

The balance of the Section assets shall be transferred to one or more organization(s) with like purposes or goals operating in the geographical area of the Section, hereinafter referred to as the "receiving organization."

- Deleted: .
- Deleted: corporations, funds, or foundations
- Deleted: that is organized and
- Deleted: ed
- Deleted: a
- Deleted: included in an Association
- Deleted: s
- Deleted: .

13.3 Receiving Organization Characteristics

To qualify under the provisions of Section 501(c)(3) of the United States Internal Revenue Code, the receiving organization shall:

- be operated exclusively for scientific or education purposes;
- not benefit private parties (e.g., shareholders or individuals) from its earnings;
- not attempt to influence legislation; and
- not participate in, or intervene in (including the publishing or distributing of statements) any political campaign on behalf of any candidate for public office.

13.4 Selection of a Receiving Organization

A receiving organization(s) shall be selected by vote of the majority of the members of the Section at a meeting called for this purpose. If disposition cannot be effected, then assets shall be distributed pursuant to court direction.

- Deleted: .

ARTICLE XIV – INDEMNIFICATION

14.1 Purpose

All officers, members of the Governing Board, and any other official representatives of the Section shall be and are hereby indemnified for expenses and costs incurred (including attorney fees) in connection with any claim asserted against any of them by action in court or otherwise by reason of their service in such capacity. Indemnification is also provided by the Association, as described in the Association Bylaws.

Deleted: .

Deleted: by any of them

Deleted: , Article VI, Section 6.01

14.2 Exceptions

Such indemnification will not apply for the aforementioned individuals when they are guilty of negligence or misconduct in regard to the matters for which indemnity is sought.

Deleted: .

Deleted: in regard to matters to which

Deleted: or any of them shall have been

Deleted: respect

Deleted: in

Deleted: Definitions¶
¶

Deleted: b

Deleted: AWWA

Deleted: Business

ARTICLE XV – DEFINITIONS

The following definitions are intended to explain terms used in these Bylaws.

Association Board of Directors – Board of Directors of the American Water Works Association.

Annual Section Meeting – One of two required meetings of the Rocky Mountain Section of the American Water Works Association. Held during the Annual Section Conference.

Annual Section Conference – The annual conference of the Rocky Mountain Section of the American Water Works Association.

Annual Winter Governing Board Meeting – One of two required meetings of the Rocky Mountain Section of the American Water Works Association. Held about mid-term between Annual Section Conferences.

Association – The American Water Works Association.

Governing Board – The officers of the Rocky Mountain Section of the American Water Works Association. Members are: Chair, Past Chair, Chair-Elect, Vice Chair, Treasurer, Secretary, Director, and six (6) Trustees.

Deleted: -

Deleted: -

Deleted: Secretary-

Deleted: Assistant

Deleted: -Treasurer

Deleted: AWWA

Deleted: of

Meeting – Any authorized convening of officers or committee members, and otherwise as provided for in the Section Guidelines.

Officers – Members of the Governing Board are also designated “officers” of the Section.

Policies and Procedures – Defined in Section Guidelines, policy statements, or practices of the Section.

Section – Rocky Mountain Section of the American Water Works Association.

Section Guidelines – Document that provides the operating guidelines of the Rocky Mountain Section of the American Water Works Association.

Deleted: ¶
RMT



RMSAWWA Committee Report

Committee Name:	Conservation	Committee Chair:	Jeannine Shaw
Date of Report:	3/25/2011	Board Liaison:	Melissa Elliott
Next Committee Meeting: 5/9/2011-Town of Castle Rock			
Activities Since Last Report:			
<p>Ruth Quade is stepping down as the Conservation Committee Co-Chair. Jeannine has had a couple other committee members express interest in the position</p> <p>Attended CWUC meeting to provide conservation updates</p> <p>Solicited conservation abstracts for the Joint Conference</p> <p>Reviewed one more PNWSAWWA certificate program module</p> <p>Committee meeting held in Westminster 3/14. Roundtable discussion followed</p>			
Upcoming Activities/Future Plans:			
<p>In lieu of a regular committee meeting in April, we will be scheduling a meeting with Colorado Water Wise to see how we can more effectively collaborate</p> <p>One additional certificate program module to review from the PNWSAWWA</p>			
Does your Committee require Board Action or Involvement? What is it and When?			
No			
Volunteer Needs:			
<p>Does your committee need volunteers? Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/></p> <p>Is the need short-term? Yes <input checked="" type="checkbox"/> or No <input type="checkbox"/></p> <p>Is the need long-term? Yes <input type="checkbox"/> or No <input type="checkbox"/></p> <p>Please briefly describe the need?</p> <p>Our committee brainstormed a large list of organizations that we think we should be communicating with and we need someone to help us fill in missing contact information.</p>			
<p>Don't forget to update the online RMSAWWA Calendar and your committee's webpage. Send updates to Ann Hall at ann.e.hall@comcast.net.</p>			



RMSAWWA Committee Report

Committee Name:	Membership	Committee Chair:	Stephanie Elliott
Date of Report:	3/25/2011	Board Liaison:	Kevin Bergschneider
Next Committee Meeting: TBD			
Activities Since Last Report:			
<p>Membership retention campaign led by Vicki Scharnhorst with Kennedy/Jenks and 4 other Kennedy/Jenks employees that contacted all dropped and late members about renewing their membership with AWWA. Members were either called or emailed and so far have had a few comments back. Will have to wait to see how their efforts pan out.</p> <p>Completed and submitted our Pour It On Challenge Target list and membership plan to AWWA. Total member count is 2515 which includes both active and late members.</p>			
Upcoming Activities/Future Plans:			
<p>Working with AWWA on a content to put together a HS brochure and all input on information content is greatly appreciated.</p> <p>Working on an information packet to new members stating current activities within the Section similar to the standard new packet information AWWA sends out to new members.</p> <p>Continue working on membership recruitment and retention.</p>			
Does your Committee require Board Action or Involvement? What is it and When?			
Not at this time			
Volunteer Needs:			
<p>Does your committee need volunteers? Yes <input type="checkbox"/> or No <input checked="" type="checkbox"/></p> <p>Is the need short-term? Yes <input type="checkbox"/> or No <input type="checkbox"/></p> <p>Is the need long-term? Yes <input type="checkbox"/> or No <input type="checkbox"/></p> <p>Please briefly describe the need?</p>			
<p>Don't forget to update the online RMSAWWA Calendar and your committee's webpage. Send updates to Ann Hall at ann.e.hall@comcast.net.</p>			



RMSAWWA Committee Report

Committee Name:	Water Treatment	Committee Chair:	Peter McCormick
Date of Report:	3.23.11	Board Liaison:	Bud Spillman
Next Committee Meeting: 4.21.11			
Activities Since Last Report:			
<p>Started advertising for May T&O Workshop.</p> <p>Set tentative agenda for Fall Treatment Optimization and Policy 4 training.</p> <p>Solicited volunteers to assist with Water Taste Test Competition at Joint Conference.</p>			
Upcoming Activities/Future Plans:			
<p>Review Joint Conference Water Treatment Abstracts.</p> <p>Finalize T&O Workshop logistics.</p> <p>Prepare plan to offer Texas AWWA webcasts.</p>			
Does your Committee require Board Action or Involvement? What is it and When?			
no.			
Volunteer Needs:			
<p>Does your committee need volunteers? Yes <input type="checkbox"/> or No <input checked="" type="checkbox"/></p> <p>Is the need short-term? Yes <input type="checkbox"/> or No <input checked="" type="checkbox"/></p> <p>Is the need long-term? Yes <input type="checkbox"/> or No <input checked="" type="checkbox"/></p> <p>Please briefly describe the need?</p>			
<p>Don't forget to update the online RMSAWWA Calendar and your committee's webpage. Send updates to Ann Hall at ann.e.hall@comcast.net.</p>			



RMSA WWA/RMWEA Joint Committee Report

Committee Name:	Joint Education Council	Committee Chair:	Vicki Jones
Date of Report:	3/28/11	Board Liaison:	Mike Berry
Next Committee Meeting:	None planned		
Activities Since Last Report:			
<p>Vicki updated the training calendar with Rural Water training events as discussed at the last JEC meeting. An alternative option(s) for assisting training committee chairs will be discussed in the near future as the training calendar is now almost overwhelmed with events not related to RMSAWWA or RMWEA.</p>			
Upcoming Activities/Future Plans:			
Does your Committee require Board Action or Involvement? What is it and When?			
Are you Looking for Additional Committee Members? Or other Support?			
All Committee Chairs, Board members and Officers are invited to participate in Council.			
<p style="text-align: center;">Don't forget to update the online RMWEA/RMSAWWA Calendar and your committee's webpage. Send updates to Ann Hall at ann.e.hall@comcast.net.</p>			



RMSA WWA/RMWEA Joint Committee Report

Committee Name:	Joint Small Systems	Committee Chair:	Barb Martin
Date of Report:	03/25/2011	Board Liaison:	Elizabeth Carter
Next Committee Meeting:	Week of April 11		
Activities Since Last Report:			
<p>The 2nd Annual Sterling Workshop for Small Water and Wastewater Systems was completed on March 10th. There were 28 attendees, and feedback was positive. The new Sterling Library has a good training classroom for up to around 30 people. The workshop also included a web presentation from a CDPHE speaker that was unable to travel to attend the class in person – an online meeting program was used, along with computer speakers, and this worked successfully. We are currently planning for the upcoming Glenwood Workshop in May.</p>			
Upcoming Activities/Future Plans:			
<p>Planning for workshop in Glenwood Springs to take place on May 12.</p>			
Does your Committee require Board Action or Involvement? What is it and When?			
<p>Not at this time.</p>			
Are you Looking for Additional Committee Members? Or other Support?			
<p>We are always happy to have new members.</p>			
<p>Don't forget to update the online Calendar and your committee's webpage. Send updates to rmsadmin@rmsawwa.net.</p>			



RMSA WWA/RMWEA Joint Committee Report

Committee Name:	JTAC	Committee Chair:	Steve Polson
Date of Report:	March 29, 2011	Board Liaison:	Dave Pier
Next Committee Meeting: April 28, 2011			
Activities Since Last Report:			
<p>February Luncheon: Presentation and tour on Denver Water's Recycled Water System (February 17, 2011). Luncheon had 29 attendees (sign-ups limited to 32), with 4 non-members. There were 2 no-shows. A net revenue of about \$195 was achieved.</p> <p>March Luncheon: Presentation on Radionuclides in Small Drinking Water Systems (March 24, 2011). Luncheon had 35 attendees, with 4 non-members and 1 student. There were 3 no-shows. A net revenue of about \$280 was achieved. (see attached financial summary).</p>			
Upcoming Activities/Future Plans:			
Luncheons on April 28 (presentation), and tours on May 25 and June 16.			
Does your Committee require Board Action or Involvement? What is it and When?			
No.			
Are you Looking for Additional Committee Members? Or other Support?			
No.			
<p>Don't forget to update the online Calendar and your committee's webpage. Send updates to rmsadmin@rmsawwa.net.</p>			

Joint Technical Activities Committee													
Luncheon Seminar Summary													
2010-2011 Season													
Luncheon Date	Topic	Attendees	Non-Member	Student	Number of No-Shows	Paid	Percent	Number of Non-Reserved	Total Revenue	Total Cost	Effective Cost/Paid Attendee	Net Revenue (Loss)	Comments
10/21/10	Impacts of Upcoming Amendments on Project Funding -- CANCELLED						0%						Meager signup
11/18/10	Metro North Treatment Plant -- Nutrient Issues	85	8		4	3	75%	5	\$1,800.00	\$1,076.07	\$11.75	\$723.93	Thank-you gift for Sany Orren deducted from proceeds
12/16/10	Energy from Onions	34	2	7	7	3	43%	1	\$755.00	\$568.32	\$14.45	\$186.68	
1/27/11	Financial Challenges Facing Utilities	67	5		3	1	33%	1	\$1,385.00	\$751.48	\$10.07	\$633.52	
2/24/11	Denver Water (tbd) -- Reuse Plan or Strontia	29	4		2		0%		\$600.00	\$404.86	\$11.31	\$195.14	
3/24/11	Radionuclides	35	4	1	3		0%	1	\$715.00	\$435.24	\$10.24	\$279.76	
4/28/11	Blower Energy Costs												
5/25/11	Prairie Waters Tour												
6/16/11	Mulberry WWTP - Fort Collins												
	TU Fee for Spring 2011									\$50.00		(\$50.00)	
?	Planning Meeting												
	Season Total	250	23	8	19	7	37%	8	\$5,255.00	\$3,285.97		\$1,969.03	

The following is based on Section 11.4.4 of the AWWA Governing Documents:

- **Seeking Permission:** A section may apply for permission to levy an assessment upon its members in order to increase the funds available for section uses consistent with Association objectives and policies.
- **Select Level:** Select from predetermined tier levels, which are 5%, 10%, 15%, 20%, 30%, 40%, and 50%
- **Maximum Amount:** Max for any membership category is 100% of Individual Active Member dues (currently \$165).
- **Non-assessable:** Categories which will not be assessed are Student, Retiree, Honorary, and Life.
- **Application Authorization:** The application must be authorized by a vote of the governing board of the section.
- **Letter Timing:** Sections shall send a letter of intent to the AWWA Executive Director at least one year prior to collection of the proposed section assessment.
- **Content of Letter:** The letter shall state the section's intent to seek an assessment, and which tier level has been selected.
- **Content of Letter:** The letter will state that if the assessment is approved, future changes in the assessment may be authorized by a vote of the Governing Board of the section.
- **Announcement to Members:** Sections must announce the intention to seek an assessment to its members, ...
- **Letter Ballot:** ... and send a letter ballot to every member who is eligible to vote.
- **Response Rate:** Approval of a section assessment requires that twenty-five percent of the section's membership must vote
- **Approval Margin:** Two-thirds of those voting must approve the assessment.
- **Voting Timeframe:** This voting process must be completed within six months of the mailing of the letter of intent to the AWWA Executive Director.
- **Amending the Letter:** The letter of intent may be amended by a section's governing board up to the point of polling section members. Notification of such amendment shall be sent to AWWA and the section's membership.
- **Acknowledgement of Vote:** Sections must acknowledge acceptance or rejection of the section assessment by the vote of the section members to the AWWA Executive Director no later than May 15 of the year preceding the start of collection of the assessment.
- **Transmittal of Results:** The results of the section letter ballot shall be transmitted and attested by the section secretary to the AWWA Executive Director who shall transmit the Letter of Intent and ballot results to the Executive Committee.
- **AWWA Approval:** If the application is approved by the Executive Committee, the application shall be submitted to the Board of Directors for approval.
- **Assessment Included:** When the above requirements have been fulfilled, the Executive Director shall, until directed to cease doing so, include the assessment in the dues renewal notices sent to members of the section.
- **Changing the Assessment:** A section may increase or decrease the assessment fees by selecting a different percentage from the tiers or discontinue an assessment by taking appropriate action at a regular meeting of its governing board or other means in accordance with section bylaws.
- **Notifying AWWA of Change:** The section secretary shall notify the Executive Director of such increase, decrease, or discontinuance no later than May 15 of the year preceding the increase, decrease, or discontinuance.

SAMPLE

Section Assessment Letter of Intent

Date

Mr. David LaFrance
Executive Director
AWWA
6666 W. Quincy Avenue
Denver, CO 80235

RE: Section Assessment

Dear David:

On behalf of the _____ Section, I wanted to advise you of the section's intent to pursue a section assessment with our membership. The section board approved this initiative at their meeting on _____.

The section has selected an assessment at the tier rate of (choose only one of the following predetermined tier levels and delete all others) 5%, 10%, 15%, 20%, 30%, 40%, 50%
If the assessment is approved, future changes in the assessment may be authorized by a vote of the Governing Board of the section.

These membership categories shall be exempt from the assessment: Honorary, Life, Retiree, and Student. The revenue from the section assessment will be used to _____.

Thank you for your attention to this matter. If you have any questions, feel free to contact me.

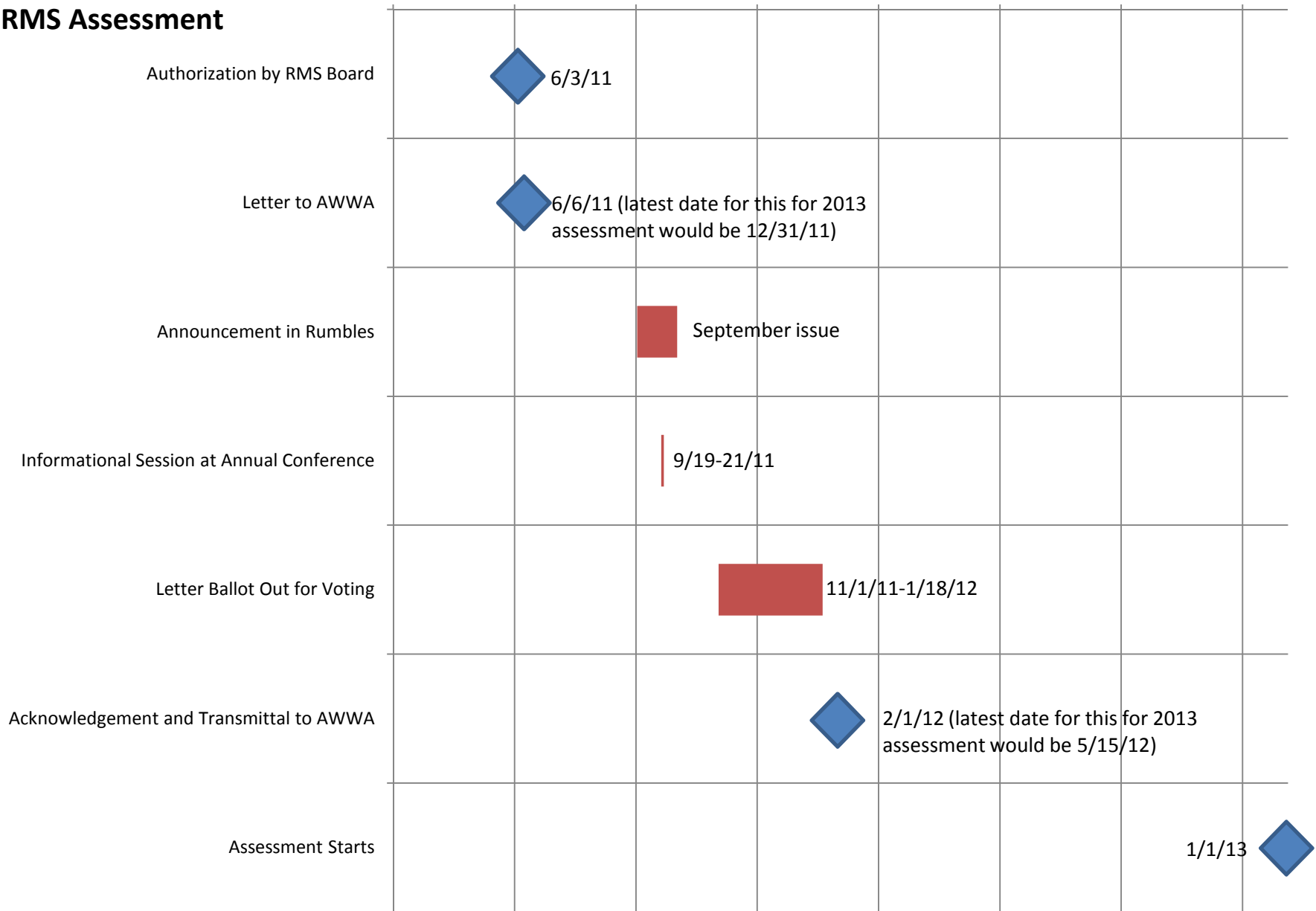
Sincerely,

Tom Smith
Chair

cc: Section Board
Section Director
Section Staff
Section Services Representative

Proposed Timeline for RMS Assessment

3/2/2011 6/1/2011 8/31/2011 11/30/2011 2/29/2012 5/30/2012 8/29/2012 11/28/2012



RMSAWWA Section Membership based on State (Colorado, New Mexico & Wyoming)
per estimates by Bud Spillman
Total Active Members 2,293 3/18/2011

Grade	Section Members	Colorado					80.6	New Mexico					13.2	Wyoming					6.2
		Number of Members	% Membership	5%	10%	15%	Number of Members	% Membership	5%	10%	15%	Number of Members	% Membership	5%	10%	15%			
02	1013	810	80.0	\$ 8 \$ 6,480	\$ 17 \$13,770	\$ 25 \$20,250	142	14.0	\$ 8 \$ 1,136	\$ 17 \$ 2,414	\$ 25 \$ 3,550	61	6.0	\$ 8 \$ 488	\$ 17 \$ 1,037	\$ 25 \$ 1,525			
04	152	113	74.3	\$ 8 \$ 904	\$ 17 \$ 1,921	\$ 25 \$ 2,825	32	21.1	\$ 8 \$ 256	\$ 17 \$ 544	\$ 25 \$ 800	7	4.6	\$ 8 \$ 56	\$ 17 \$ 119	\$ 25 \$ 175			
06	264	226	85.6	\$ 3 \$ 678	\$ 7 \$ 1,582	\$ 10 \$ 2,260	21	8.0	\$ 3 \$ 63	\$ 7 \$ 147	\$ 10 \$ 210	17	6.4	\$ 3 \$ 51	\$ 7 \$ 119	\$ 10 \$ 170			
08	1	1	100.0	\$ - \$ -	\$ - \$ -	\$ - \$ -		0.0	\$ - \$ -	\$ - \$ -	\$ - \$ -		0.0	\$ - \$ -	\$ - \$ -	\$ - \$ -			
09	0			\$ - \$ -	\$ - \$ -	\$ - \$ -			\$ - \$ -	\$ - \$ -	\$ - \$ -			\$ - \$ -	\$ - \$ -	\$ - \$ -			
10	224	183	81.7	\$ - \$ -	\$ - \$ -	\$ - \$ -	28	12.5	\$ - \$ -	\$ - \$ -	\$ - \$ -	13	5.8	\$ - \$ -	\$ - \$ -	\$ - \$ -			
12	14	12	85.7	\$ - \$ -	\$ - \$ -	\$ - \$ -	2	14.3	\$ - \$ -	\$ - \$ -	\$ - \$ -		0.0	\$ - \$ -	\$ - \$ -	\$ - \$ -			
14	214	187	87.4	\$ - \$ -	\$ - \$ -	\$ - \$ -	22	10.3	\$ - \$ -	\$ - \$ -	\$ - \$ -	5	2.3	\$ - \$ -	\$ - \$ -	\$ - \$ -			
74	8	4	50.0	\$ 64 \$ 256	\$ 127 \$ 508	\$ 165 \$ 660	3	37.5	\$ 64 \$ 192	\$ 127 \$ 381	\$ 165 \$ 495	1	12.5	\$ 64 \$ 64	\$ 127 \$ 127	\$ 165 \$ 165			
76	187	144	77.0	\$ - \$ -	\$ - \$ -	\$ - \$ -	25	13.4	\$ - \$ -	\$ - \$ -	\$ - \$ -	18	9.6	\$ - \$ -	\$ - \$ -	\$ - \$ -			
80	150	122	81.3	\$ 15 \$ 1,830	\$ 30 \$ 3,660	\$ 165 \$20,130	14	9.3	\$ 15 \$ 210	\$ 30 \$ 420	\$ 165 \$ 2,310	14	9.3	\$ 15 \$ 210	\$ 30 \$ 420	\$ 165 \$ 2,310			
81	20	12	60.0	\$ 81 \$ 972	\$ 162 \$ 1,944	\$ 165 \$ 1,980	3	15.0	\$ 81 \$ 243	\$ 162 \$ 486	\$ 165 \$ 495	5	25.0	\$ 81 \$ 405	\$ 162 \$ 810	\$ 165 \$ 825			
82	11	7	63.6	\$ 152 \$ 1,064	\$ 165 \$ 1,155	\$ 165 \$ 1,155	2	18.2	\$ 152 \$ 304	\$ 165 \$ 330	\$ 165 \$ 330	2	18.2	\$ 152 \$ 304	\$ 165 \$ 330	\$ 165 \$ 330			
83	5	4	80.0	\$ 165 \$ 660	\$ 165 \$ 660	\$ 165 \$ 660	1	20.0	\$ 165 \$ 165	\$ 165 \$ 165	\$ 165 \$ 165		0.0	\$ 165 \$ -	\$ 165 \$ -	\$ 165 \$ -			
84	1	1	100.0	\$ 165 \$ 165	\$ 165 \$ 165	\$ 165 \$ 165		0.0	\$ 165 \$ -	\$ 165 \$ -	\$ 165 \$ -		0.0	\$ 165 \$ -	\$ 165 \$ -	\$ 165 \$ -			
85	1	1	100.0	\$ 165 \$ 165	\$ 165 \$ 165	\$ 165 \$ 165		0.0	\$ 165 \$ -	\$ 165 \$ -	\$ 165 \$ -		0.0	\$ 165 \$ -	\$ 165 \$ -	\$ 165 \$ -			
86	3	2	66.7	\$ 165 \$ 330	\$ 165 \$ 330	\$ 165 \$ 330	1	33.3	\$ 165 \$ 165	\$ 165 \$ 165	\$ 165 \$ 165		0.0	\$ 165 \$ -	\$ 165 \$ -	\$ 165 \$ -			
90	18	12	66.7	\$ 62 \$ 744	\$ 123 \$ 1,476	\$ 165 \$ 1,980	6	33.3	\$ 62 \$ 372	\$ 123 \$ 738	\$ 165 \$ 990		0.0	\$ 62 \$ -	\$ 123 \$ -	\$ 165 \$ -			
91	3	3	100.0	\$ 105 \$ 315	\$ 165 \$ 495	\$ 165 \$ 495		0.0	\$ 105 \$ -	\$ 165 \$ -	\$ 165 \$ -		0.0	\$ 105 \$ -	\$ 165 \$ -	\$ 165 \$ -			
92	3	3	100.0	\$ 155 \$ 465	\$ 165 \$ 495	\$ 165 \$ 495		0.0	\$ 155 \$ -	\$ 165 \$ -	\$ 165 \$ -		0.0	\$ 155 \$ -	\$ 165 \$ -	\$ 165 \$ -			
93	0			\$ 165 \$ -	\$ 165 \$ -	\$ 165 \$ -			\$ 165 \$ -	\$ 165 \$ -	\$ 165 \$ -			\$ 165 \$ -	\$ 165 \$ -	\$ 165 \$ -			
94	1	1	100.0	\$ 165 \$ 165	\$ 165 \$ 165	\$ 165 \$ 165		0.0	\$ 165 \$ -	\$ 165 \$ -	\$ 165 \$ -		0.0	\$ 165 \$ -	\$ 165 \$ -	\$ 165 \$ -			
Total	2293	1848	80.6	\$15,193	\$28,491	\$53,715	302	13.2	\$ 3,106	\$ 5,790	\$ 9,510	143	6.2	\$ 1,578	\$ 2,962	\$ 5,500			



RMSAWWA Committee Report

Committee Name:	Customer Service	Committee Chair:	Mary Lysaker
Date of Report:	March 30, 2011	Board Liaison:	Melissa Elliott
Next Committee Meeting: April 1, 2011		Location: CO Springs	
Activities Since Last Report:			
<p>Our next quarterly workshop will be on May 13, 2011. We are meeting on this Friday, April 1st to define the meeting content, format and communications. The topic will be on high water bill season and troubleshooting high water bills. The workshop will be held at Colorado Springs Utilities and will include two presentations with a panel discussion to conclude the meeting. The panel presentation will be open forum with employees from our member utilities to talk about best practices regarding the presentation topics. We will be sending out our communication for the workshop by the first week in April.</p>			
Upcoming Activities/Future Plans:			
<p>Upcoming workshops and draft topics are: August 12th in Vail – Best practices in talking to and educating customers regarding premise based, owner tenant responsibilities, ownership responsibility, operating rules, etc. November 4th in Westminster – Motivational speaker regarding customer service Our committee also committed to being involved in the RMSAWWA Section Conference in Fall of 2012 and we will be discussing content and organization for making this happen during the next 6 to 9 months.</p>			
Does your Committee require Board Action or Involvement? What is it and When?			
<p>Our committee continues to meet monthly to coordinate our workshops. Our upcoming committee meetings are: April 1, June 3, July 8, Sept 9, Oct 7, Dec 2.</p> <p>We do not require any board action or involvement at this time.</p>			
Are you Looking for Additional Committee Members? Or other Support?			
<p>We are always recruiting for At Large positions that will have an interest in moving forward with the committee in a chair capacity within a year of being an At Large member.</p>			
<p>Don't forget to update the online RMSAWWA Calendar and your committee's webpage. Send updates to Barb Martin at rmsadmin@rmsawwa.net.</p>			

2010

FINANCIAL REPORT

for

THE ROCKY MOUNTAIN SECTION

of the

AMERICAN WATER WORKS ASSOCIATION

By:
Ann Hall, RMSAWWA Administrative Manager

Reviewed by:
Elizabeth Carter, Audit Committee Chair
Mary Presecan, Secretary-Treasurer
Dave Pier, Past President

March 28, 2011
Denver, Colorado

CONTENTS

<u>Section</u>	<u>Page</u>
Introduction	1
Audit Committee Report	2
Assets and Liabilities Report	3
Secretary-Treasurer Report	4
Assessment of Reserve Funds	12
Explanation of Variations	12
Budget Variances	13
Adjusting Journal Entries	15
Summary and Recommendations	18
Financial Reports	19
Account Balances Report	20
Summary Report	21
Budget vs. Actual Report	23
Asset Allocation Report	25
Itemized Categories Report includes all three accounts	26
- RMSAWWA 1 st Bank Account	
- WFP 1 st Bank Account	
- Wells Fargo Checking Account	
Transaction Reports	
- First Bank Checking Account	42
- First Bank Water For People Account	50
- Wells Fargo Checking Account	51
- Investment Accounts	55
RMSAWWA/RMWEA 2009 Reconciliation Report	58
RMSAWWA/RMWEA 2010 Reconciliation Report	59
Fixed Asset Depreciation Worksheet	60
Minimum Operating Funds	61

INTRODUCTION

This report documents the financial condition of the Rocky Mountain Section of the American Water Works Association (Section) for the period from January 1, 2010 through December 31, 2010. This report contains the following sections:

Audit Committee Letter

The Audit Committee Chair summarizes the 2010 findings and financial condition of the Section.

Assets and Liabilities Report

This report lists the Sections net worth showing the assets, liabilities and net income from January 1 through December 31, 2010.

Secretary-Treasurer Report

This report contains a discussion of the Section finances and an itemized description of the Section Committees activities from January 1 through December 31, 2010.

Financial Reports

The Account Balances Report summarizes the Section's assets and liabilities for all accounts maintained.

The Summary Report summarizes the Section's income and expenses for each category.

The Budget Report provides an itemized comparison between the budgeted and actual income and expenses for each category.

The Asset Allocation Report summarizes the Section's distribution of invested assets per market sector.

The Itemized Categories Report lists the 2010 revenue and expenses itemized per category for the three bank accounts.

The Transaction Report lists the transactions handled through each of the three bank accounts and the investment accounts chronologically.

RMSAWWA/RMWEA 2009 Reconciliation Worksheet summarizes the 2009 Joint Committee reconciliation by income and expense category.

RMSAWWA/RMWEA 2010 Reconciliation Worksheet summarizes the 2010 Joint Committee reconciliation by income and expense category.

Fixed Asset Depreciation Worksheet shows the annual depreciation of the Section's fixed assets.

Minimum Operating Funds presents the itemized calculation for determination of the Minimum Operating Fund.

March 28, 2011

Mr. Kevin Bergschneider
RMSAWWA - Chair

Re: RMSAWWA 2010 Financial Report

Dear Kevin:

I recently conducted a review of the statements and records for the activities of the Rocky Mountain Section of the American Water Works Association for the period from January 1, 2010 through December 31, 2010. The Secretary/Treasurer, Mary Presecan, and Administrative Manager, Ann Hall provided the information reviewed.

The information presented was accurate and thorough and documentation was provided, which demonstrated assets of \$578,203.31 in the RMSAWWA bank and investment accounts on December 31, 2010. The income and expenses for each category appeared to be reasonable.

Sincerely,

Final signed copy on file with Secretary/Treasurer

Elizabeth Carter
Audit Committee Chairman
RMSAWWA

**Rocky Mountain Section of the
American Water Works Association
ASSETS AND LIABILITIES REPORT**

	<u>Dec. 31, 2010</u> Balance	<u>Dec. 31, 2009</u> Balance
ASSETS		
Bank Accounts:		
1st Bank – Checking	\$87,198.76	\$21,936.61
1st Bank – Water for People	\$10,960.16	\$4,411.90
Wells Fargo Checking Account	\$119,035.71	\$34,452.07
Investment Funds:		
Wells Fargo Bond Investment Fund	\$153,979.79	\$143,512.67
Wells Fargo Mutual Fund Investment	\$146,721.17	\$129,517.82
Wells Fargo Warner Scholarship Investment Fund	<u>\$60,307.72</u>	<u>\$57,602.76</u>
TOTAL LIQUID ASSETS	\$578,203.31	\$391,433.83
 Other Current Assets:		
Accounts Receivable	\$46,207.88	\$0.00
Prepaid Expenses	<u>\$7,672.00</u>	<u>\$0.00</u>
Total Other Current Assets	\$53,879.88	\$0.00
 Depreciated Value of Fixed Assets	 <u>\$452.55</u>	 <u>\$1,464.74</u>
TOTAL ASSETS	\$632,535.74	\$392,898.57
 LIABILITIES		
Accounts Payable	\$6,508.66	\$0.00
Annual Conference Reconciliation	\$35,486.36	\$30,000.00
Committee Reconciliation	<u>\$2,360.24</u>	<u>\$0.00</u>
TOTAL LIABILITIES	\$44,355.26	\$30,000.00
 NET ASSETS & LIABILITIES	 \$588,180.48	 \$362,898.57
 SUMMARY		
December 31, 2009 Liquid Assets	\$391,433.83	
2010 Net Income on Section Activities	\$165,918.67	
2010 Investment Gains/Unrealized Gains	<u>\$30,375.43</u>	
Dec. 31, 2010 Net Assets & Liabilities (less deprec.)	\$587,727.93	

Final signed copy on file with Secretary/Treasurer

Elizabeth Carter, Audit Committee Chair

3/28/2011
Date

Final signed copy on file with Secretary/Treasurer

Mary Presecan, Secretary/Treasurer

3/28/2011
Date

SECRETARY-TREASURER REPORT

During 2010, the Section realized a gain from Section activities of \$165,918.67. The Section had budgeted for a loss from Section activities of \$13,129 in 2010. The Section realized net income of \$42,761.11 from the 2010 Joint Annual Conference. Expenses of \$37,846.60 will be realized in 2011 for payment to RMWEA for the 2010 Joint Annual Conference and the 2010 Joint Committee reconciliation. In 2010, the Section's investment funds had gains (both realized and unrealized gains combined) of \$30,375.43. The following is a summary of the Section's activities for 2010.

Abel Wolman Award. The Section donated \$1,500 to AWWA for the Abel Wolman Scholarship Fund.

Accountant. The Section paid \$3,000.00 to Schulz & Company, P.C. to perform a review of the 2007 & 2008 Section finances. Sievers & Associates was paid \$1,500 for the Section's 2009 tax preparation.

Action Now. Action Now trained 499 attendees during 10 workshops offered throughout the State of Colorado. Attendance decreased by 87 attendees from 2009. The table below lists the workshops and profitability. Expenses for the October and November 2009 seminars were realized in 2010, equal to \$4,903.78. For 2010, the committee had an income of \$24,990 and expenses of \$44,740.55, for a net loss of \$19,750.55 realized in 2010. Expenses include postage, hats, door prizes, TU's, and TEAMS contract services. The Committee will be reimbursed for a portion of 2010 expenses under the Colorado Department of Public Health and Environment (CDPHE) contract for training events.

Location	Attendees	Income (\$)	Expenses (\$)	Profit/(Loss)
(Jan) Canon City	51	\$2,335	(\$2,146.16)	\$188.84
(Feb) Greeley/Ft. Collins	167	\$9,420	(\$10,377.20)	(\$957.20)
(Mar) Montrose	48	\$3,010	(\$1,710.62)	\$1,299.38
(April) Sterling	33	\$1,490	(\$1,226.25)	\$263.75
(May) Durango	55	\$2,320	(\$2,957.56)	(\$637.56)
(June) Steamboat	21	\$940	(\$1,396.88)	(\$456.88)
(July) Glenwood Springs	34	\$1,425	(\$1,408.28)	\$16.72
(Aug) Alamosa	22	\$975	(\$670.29)	\$304.71
(Oct) Lamar	12	\$505	(\$624.50)	(\$119.50)
(Nov) Grand Junction	56	\$2,570	(\$2,789.42)	(\$219.42)
Event Totals	499	\$24,990	(\$25,307.16)	(\$317.16)
t.u.'s			(\$550.00)	(\$550.00)
Hats/door prizes			(\$6,373.28)	(\$6,373.28)
TEAMS/pd staff			(\$7,445.90)	(\$7,445.90)
Speaker Appreciation			(\$160.43)	(\$160.43)
2009 Expenses		0	(\$4,903.78)	(\$4,903.78)
		\$24,990	(\$44,740.55)	(\$19,750.55)

2009 Annual Conference. The 2009 RMWEA/RMSAWWA Joint Annual Conference held in Albuquerque, New Mexico and had 637 registrants of which 60% were RMSAWWA members. The Conference generated a gross profit of \$47,394.89. RMWEA paid RMSAWWA \$28,320.93 or 59.8% of the total profit from the Conference. This income was realized in 2010.

2010 Annual Conference. The Joint Annual RMWEA/RMSAWWA Conference was held in Keystone, Colorado and had 850 registrants of which 55% were RMSAWWA members. The Conference generated a gross profit of \$78,247.47. RMSAWWA paid RMWEA \$35,486.36 or 45% of the total profit from the Conference upon reconciliation in 2011. The conference reconciliation included \$16,000 of expenses for deposits incurred by RMSAWWA in 2008.

2011 Annual Conference. The Joint Annual RMWEA/RMSAWWA Conference will be held at the Embassy Suites in Loveland, Colorado. The 2011 Joint Annual Conference will be hosted by RMWEA.

2012 Annual Conference. The Joint Site Selection Committee has completed negotiations with Copper Mountain Resort in Copper Mountain, Colorado. The 2012 Joint Annual Conference will be hosted by RMSAWWA. A deposit of \$5,000 was paid in 2010.

2013 Annual Conference. The Joint Site Selection Committee has completed negotiations with Keystone Resort in Keystone, Colorado. The 2013 Joint Annual Conference will be hosted by RMWEA.

2014 Annual Conference. The Joint Site Selection Committee has completed negotiations with Hyatt Regency and Albuquerque Convention Center in Albuquerque, New Mexico. The 2014 Joint Annual Conference will be hosted by RMSAWWA. A deposit of \$1,000 was paid to the Albuquerque Convention Center in 2010.

ACE Taste Test. The Section incurred expenses of \$1,000 for sponsoring the Joint Conference winner to attend the National Competition at ACE10.

Awards. The Section incurred expenses of \$2,753.31 for awards presented to the membership during the Annual Conference or other events through-out the year. The expenses include the Chair and Conference Co-Chair gifts at a total of \$360.92. Shipment costs for the AWWA Gold Water Drop and Life Membership plaques were \$232.09.

AWWA Allotment. The Section received net revenue of \$64,808.33 in 2010 from AWWA.

CDPHE Contract. Income of \$17,000 was realized in 2010 for support of training activities from 7/1/2009 to 12/31/2009. Income of \$35,500 was realized in 2011 for support of training activities from 1/1/2010 to 12/31/2010. TEAMS provided invoicing support for \$805.00 in 2010.

Colorado Trustee. The Colorado Trustee was reimbursed \$99.00 for lodging at the 2010 Winter Board Meeting.

Colorado Water Utility Council. The Committee spent \$1,251.72 for committee meetings and conference calls. The committee also reimbursed East Cherry Creek Valley Water & Sewer District \$1,296.51 for Josh Baile to attend the DC Fly-In.

Conservation Committee. The Conservation Committee had expenses in 2010 of \$1,759.93 of which \$151.24 was for lunches and \$608.69 for conference calls and a \$1,000 sponsorship of Colorado Water Wise.

Communications Committee. The Communications Committee incurred expenses of \$420.00 for the Section's website and maintaining the existing website.

Customer Service Activities Committee. The Customer Service Activities Committee held four workshops and realized income of \$3,580.00 and expenses of \$3,203.36 in planning and hosting training workshops. Four training events were held in February, May, August and November of 2010.

Training Date	Location	Attendance	Income	Expenses	Facilitator	Profit/(Loss)
February 2010	Castle Rock	50	0	(\$322.25)	(\$489.00)	(\$811.25)
May 2010	Westminster	?	0	(\$104.89)		(\$104.89)
August 2010	Vail Eagle River	54	\$2,040.00	(\$540.00)	(\$789.71)	\$710.29
November 2010	CO Springs	84	\$1,540.00	(\$908.56)		\$631.44
Training Totals		188	\$3,580.00	(\$1,875.70)	(\$1,278.71)	\$425.59
TUs				0		0
Committee Expenses				(\$48.95)		(\$48.95)
Totals			\$3,580.00	(\$1,924.65)	(\$1,278.71)	\$376.64

H2O Grants. The Section donated \$400 to the Paul Grundemann Memorial Fund. The Section donated \$2,000 to Water For People in memory of Chips Barry. The Section funded Cheryl Kring \$862.01 to travel to ACE for acceptance of the Jack Mannion Award.

Interest Income. The Section received \$201.95 in interest income from the 1st Bank Checking account, \$23.31 for the 1st Bank Water For People account, and \$0 for the Wells Fargo Annual Conference checking account.

Investment Funds. The Section opened three investment accounts with A. G. Edwards in 2004. A.G. Edwards was purchased by Wachovia Securities in 2008. Wells Fargo merged with Wachovia Securities late in 2008. The table below shows the 2010 fund balances and the annual return as of December 31, 2010.

	Bond Fund	Mutual Fund	Warner Scholar.
December 31, 2009 Value	\$143,512.67	\$129,517.82	\$57,602.76
Income Earned	\$5,719.83	\$2,431.91	\$1,837.31
Change in Value	\$4,747.29	\$14,771.44	\$867.65
December 31, 2010 Value	\$153,979.79	\$146,721.17	\$60,307.72
Net Rate of Return	7.2%	13.2%	4.6%

Joint Committee Reconciliation. As indicated in the Summary Report, RMSAWWA received \$29,572.07 from RMWEA in 2010 to reconcile the 2009 Joint Committee accounts see Reconciliation Report 2009. Based on the Joint Committee Reconciliation Report included Reconciliation Report 2010 RMSAWWA will pay RMWEA \$2,360.24 for reconciliation of the 2010 Joint Committee accounts and realized during 2011.

Joint Education Council. The Education Committee is a joint committee with RMWEA and did not incur any income or expenses in 2010.

Joint New Mexico Involvement Committee (NMIC). The Joint New Mexico Committee incurred expenses of \$194.84 for conference calls. A few checks for a NM May Luncheon totaling \$700 were made out to RMSAWWA instead of RMWEA so the Section deposited the checks and wrote a check to

RMWEA for \$700. In May a Water Week luncheon was held and in September a Wastewater luncheon was held and paid by RMWEA then reconciled with RMSAWWA and realized in 2011.

Joint Publication Committee. The Committee continued providing the Section membership with the bi-monthly issue of *Rumbles* and monthly issue of eRumbles. The Committee continues efforts to minimize the financial burden by using an outside advertising agency. For 2010, the *Rumbles* advertising income equaled \$78,092.98, and the expenses included \$2,226.21 for postage, \$1,800.00 for *Rumbles* paid staff (cover photography), the conference outsert printing \$3,341.86 is a printing expense. Additional expenses of \$550.93 to support *Rumbles* financial tracking and tax issues are also considered *Rumbles* expenses. The table below itemizes the publication revenues and expenses realized in 2010. A tax burden estimate of \$10,000 will be realized in 2011 because of the unrelated business income tax on the publication income in 2010.

Issue	Revenues ^{1, 2}	Postage	Paid Staff ¹	Printing ³	Total
March 2009	\$8,565.00				\$8,565.00
May 2009	\$8,257.50				\$8,257.50
July 2009	\$14,067.50				\$14,067.50
September 2009	\$10,185.00				\$10,185.00
November 2009	\$11,755.00				\$11,755.00
January 2010	\$13,220.88	(\$2,226.21)			\$10,994.67
March 2010	\$2,455.50		(\$300.00)		\$2,155.50
May 2010	\$2,000.00		(\$300.00)		\$1,700.00
July 2010	\$2,814.50		(\$300.00)	(\$3,341.86)	(\$827.36)
September 2010	\$2,382.05		(\$300.00)		\$2,082.05
November 2010	\$2,390.05		(\$300.00)		\$2,090.05
January 2011			(\$300.00)		(\$300.00)
Admin. Support for Rumbles			(\$550.93)		(\$550.93)
	\$78,092.98	(\$2,226.21)	(\$2,350.93)	(\$3,341.86)	\$70,173.98

1. Postage, paid staff, and printing expenses for 2010 were realized in 2010.
2. Advertising revenues for 2009 were partially realized in 2010.
3. Conference Outsert printing

Redevelopment and distribution of eRumbles had a 2010 net expense of \$1,525.32. *Rumbles* and eRumbles were distributed to 2,318 RMSAWWA members and 1,278 RMWEA members, for a reconciliation split of 64% to 36%, RMSAWWA to RMWEA, respectively. Two partial payments were made to RMWEA for publications income in 2010 in the amount of \$28,656.81 and the remaining publications income for 2010 has been captured under the Joint Committee reconciliation description.

Joint Site Selection Committee. The Joint Site Selection Committee realized expenses of \$215.49 including \$169.96 in conference calling and \$45.53 for shipment of site proposals to the committee members.

Joint Small Systems Committee. The Joint Small Systems Committee held four workshops and realized income of \$3,660.00 and expenses of \$3,909.00 in planning and hosting training workshops. Four training events were held in 2010.

Training Date	Location	Attendance	Income	Expenses	TEAMS	Profit/(Loss)
March 2010	Sterling	32	\$905.00	(\$408.21)	(\$270.00)	\$226.79
May 2010	Glenwood Springs	19	\$545.00	(\$593.49)	(\$153.00)	(\$201.49)
June 2010	Erie open house	Event cancelled		(\$77.28)		(\$77.28)
August 2010	Montrose	41	\$1,230.00	(\$338.66)	(\$369.00)	\$522.34
November 2010	La Junta	30	\$980.00	(\$586.95)	(\$279.00)	\$114.05
Training Totals		122	\$3,660.00	(\$2,004.59)	(\$1,071.00)	\$584.41
TUs				(\$200.00)		(\$200.00)
Conference Calls				(\$563.41)		(\$563.41)
Committee Expenses				(\$70.00)		(\$70.00)
Totals			\$3,660.00	(\$2,838.00)	(\$1,071.00)	(\$249.00)

Joint Student Chapters. RMSAWWA and RMWEA have established joint student chapters at the Colorado School of Mines, Colorado State University, University of Colorado at Boulder, University of Wyoming, New Mexico Institute of Mining and Technology, and University of New Mexico. The eighth annual student conference was held and a Student Design Competition was sponsored by the Young Professionals Committee. Income and expenses for Joint Student Chapters are managed by RMWEA and reconciled with RMSAWWA as part of the Joint Committee reconciliation. A call was held with all the Joint Student Chapter Presidents therefore a conference call expense of \$42.33 was incurred.

Joint Technical Activities Committee (JTAC). The JTAC held eight lunchtime seminars identified below for 2010 with 359 attendees. The net profit realized in 2010 for the JTAC committee was \$2,653.19.

Date	Topic	Attendance	Income	Expenses	Profit/(Loss)
January 2010	Rate Restructuring	55	\$1,115.00	(\$676.15)	\$438.85
February	Algal Fuel Production	54	\$1,110.00	(\$634.55)	\$475.45
March	Second Generation ATAD	30	\$665.00	(\$377.27)	\$287.73
April	High Speed Turbo Blowers	47	\$970.00	(\$545.97)	\$424.03
May	JWPP-Indirect Potable Reuse Tour	30	\$620.00	(\$451.41)	\$168.59
June	Elizabeth WWTP Tour	24	\$510.00	(\$322.59)	\$187.41
October	cancelled	0	\$0.00	\$0.00	\$0.00
November	Metro North Treatment Plant - Nutrient Issue	85	\$1,740.00	(\$1,082.15)	\$657.85
December	Energy from Onions	34	\$735.00	(\$568.32)	\$166.68
	Training Totals	359	\$7,465.00	(\$4,658.41)	\$2,806.59
	TUs			(\$50.00)	(\$50.00)
	Committee expenses			(\$103.40)	(\$103.40)
	Totals				\$2,653.19

Joint Utility Management Committee. The Joint Utility Management Committee realized expenses of \$873.59 associated with conference calling in 2010. A Joint Utility Leadership Seminar was held

April 29, 2010 in Golden with 44 attendees with a profit of \$811.62. Income and expenses for Joint Utility Management is managed by RMWEA and settled with RMSAWWA as part of the Joint Committee reconciliation.

Joint Water for People Committee. The Rocky Mountain Section WFP (RMSWFP) Committee donated \$24,000 to sponsor water projects. This donation was matched by the Rosenthal Foundation as part of a fund raising challenge. The RMSWFP Committee generated the money from fundraising events held throughout the year in both Colorado and New Mexico. Included in the donation amount was \$2,500 annual donation from RMSAWWA to the RMSWFP Committee. As of December 31, 2010, the RMSWFP savings account balance equaled \$10,961.16, after the donation. The committee realized expenses of \$677.06 associated with conference calling of which \$553.51 was reimbursed in 2010.

Joint Water Reuse Committee. The Joint Water Reuse Committee has continued working with the State of Colorado on reuse regulations. The Committees spent \$255.07 on conference calls plus \$20.97 to renew their web domain and had no income.

Joint Young Professionals Committee (JYPC). The JYPC hosted multiple events throughout 2010 including a softball tournament to raise money for RMSWFP, several tours and open houses, a summer picnic, an outreach activity of Make a Splash and Celebrate the Importance of Water, the seventh annual food drive, and a Section wide Student Design Competition. Sponsors contributed \$2,078.96 to the Broncos Game Night Social on 11/22/2010. The first place winners of the Section wide Student Design Competition, Colorado State University, were reimbursed for their trip to WEFTEC, at which they won third place for their project. The second place winners of the Section Student Design Competition, New Mexico Institute of Mining and Technology were reimbursed for their trip to the Joint Annual RMWEA/RMSAWWA Conference. The co-chair and student design committee member attended the YP Summit in San Juan, Puerto Rico. 2010 also saw the creation of two new student chapters at the University of New Mexico and the University of Colorado. Total expenses realized in 2010 for the JYPC were \$11,372.92.

Membership Committee. The Section decreased the membership by 2 members and ended December 2010 with 2,463 members. The Committee held the 2010 RMSAWWA membership appreciation night in November at the Wynkoop Brewing Co. in Denver, Colorado and incurred expenses of \$2,871.30. The Committee incurred expenses of \$2,206 by providing a one-year complimentary membership to two operators and 115 students who participated in the Section conferences, workshops, or training activities. Chris Bellona and Kevin Bergschneider attended the Membership Summit in Las Vegas, NV at an expense of \$1,161.72. The total expenses realized in 2010 for the Membership Committee was \$7,128.60.

Miscellaneous. The Section spent \$690.26 on miscellaneous expenses in 2010 to cover meals associated with Section business, a QuickBooks class for the Secretary/Treasurer, and mileage to a Student Chapter presentation. The Section realized income of \$4,975.00 for the assistance provided at the AWWA Financial Management Seminar.

National Director/National Luncheon. The National Director held a Section breakfast at the AWWA National Conference in Chicago, Illinois which had 34 attendees confirmed and generated revenues of \$1,020.00 and costs of \$1,644.41. At the RMSAWWA/RMWEA Joint Annual Conference held in Keystone, Colorado a gift in the amount of \$129.81 was presented to the visiting National Representative plus \$282.29 for his golf game and meals. The Section had expenses of \$733.10 for hosting a dinner at Luigi's Pasta for the National Representative at the Joint Annual Conference.

New Mexico Trustee. The New Mexico Trustee had no expenses.

Nominations Committee. The Nominations Committee incurred expenses of \$114.73 associated with conference calling services.

Officer Meetings. The Section spent \$7,561.76 on Section Board meetings during 2010, which included the 2010 Winter and Summer Meetings, an orientation meeting/dinner for committee chairs in October, and conference calls. The Section spent \$3,366.58 on Joint Governing Board meetings. Expenses associated with the Summer Meeting and the Joint Governing Board meeting will be reconciled in 2011 as part of the Joint Committee reconciliation, as shown on Page 59.

Postage. The 2010 postage expenses equaled \$547.21 to maintain the post office box, mailings by the Secretary-Treasurer, Administrative Manager, and other Board members.

Regional Meetings. The Regional Meeting of Section Officers held in Tucson, Arizona was attended by Lela Perkins, Joe Cowan, and Melissa Elliott, Mary Presecan, Mike Berry and Kevin Bergschneider. The Section reimbursed attendees \$1,361.54 to cover travel expenses. The Section funded \$411.40 for Dave Pier to attend ACE in Chicago.

Section Administrative Manager. Administrative Manager contracted services were provided by Ann Hall beginning in April 2010 at a cost of \$20,777.12 plus \$504.88 noted as a Joint Publication expense for work on *Rumbles* accounting. Additional expenses of \$1,787.85 were incurred for her mileage, Joint Annual Conference registration and lodging, summer meeting lodging, participation in a Quickbooks class, and her AWWA membership.

Section Paid Staff. The Section paid \$5,963.20 to Great Events/TEAMS, Inc. for contract work on meeting attendance and other support services for November/December of 2009 and January to December 2010. Payment for contract services with Great Events/TEAMS, Inc. to Action Now, Water Treatment, Joint Small Systems and Water Distribution are noted under those committees.

Section Travel. The Section recognized expenses of \$1,081.08 associated with reimbursement for travel by Section Board Members and Committee Chairs. Elizabeth Carter attended New Mexico's Water Week event.

Secretary-Treasurer. The Section paid the Secretary-Treasurer \$3,686.00 as an honorarium in 2010 with 46.05 noted as a Joint Publication expense for work on *Rumbles* accounting. The honorarium is based on \$1.50 per RMSAWWA member.

SECTORS Grant. The Sectors Grant was signed in the Spring of 2010. In 2010 contributions toward the grant project came from RMWEA contributing \$5,000; the City of Boulder contributing \$10,000; and RMSAWWA contributed \$6,767.99 plus the \$63,742.04 from the grant funding. Grant expenses paid in 2010 were \$75,087.53.

Service Charges and Account Maintenance. Expenses realized in 2010 associated with RMSAWWA accounts included: \$1,350.06 service charges from the 1st Bank checking account, \$13.60 service charges from the 1st Bank WFP account, and \$7,079.23 service charge and bankcard fee on the Wells Fargo checking account which the Joint Annual Conference covered. The Wells Fargo account was used for all the 2010 Joint Annual Conference activity so that cost was included in the Joint Annual Conference reconciliation.

Small System Management Scholarship. The Section awarded Randy Rumpler with a water utility course and travel expenses to Utah in the amount of \$1,801.07.

Supplies. The section incurred expenses of \$1,180.32 in 2010 for office supplies including Survey Monkey software renewal of \$200 which is reconciled with RMWEA.

Warner Scholarship. The Section awarded three \$2,000 Warner scholarships, one each from Colorado, Wyoming, and New Mexico during the RMSAWWA Business Luncheon at the Joint Annual Conference. The recipients were Alejandra Tarrell, Michaela Downs, and Emily Huth.

Water For People Water Corps Tour. In 2010, an expense in the amount of \$572.21 was reimbursed to Elaine Lai.

Water Research Foundation Donation. The Section donated \$2,500 to the Water Research Foundation. Previous years have this noted as an AWWARF donation.

Water Distribution System Committee. The Water Distribution committee held one workshop in 2010, details of which are provided below. The training event produced a net expense of \$329.21.

Date	Location	Attendance	Income	Expenses	TEAMS	Profit/(Loss)
August 2010	Steamboat Springs	14	\$880.00	(\$1,028.47)	(\$126.00)	(\$148.47)
TUs						\$0.00
Committee Expenses				(\$54.74)		(\$54.74)
Totals			\$880.00	(\$1083.21)	(\$126.00)	(\$329.21)

Water Treatment Committee. The Water Treatment Committee held three training events in 2010, details of which are provided in the table below. The three training events produced revenue of \$4,725.00. Expenses realized in 2010 were \$3,628.50. A new chair became active in 2010.

Date	Topic	Location	Attendees	Income	Expenses	TEAMS	Profit/(Loss)
May 2010	Inorganics/ Disinfection	Lakewood	23	\$1,590.00	(\$859.72)	(\$207.00)	\$523.28
June 2010	Back to Basics	CO Springs	17	\$670.00	(\$223.06)	(\$162.00)	\$284.94
October 2010	Taste & Odor	Ft. Collins	43	\$2,465.00	(\$999.62)	(\$396.00)	\$1,069.38
Training Totals			83	\$4,725.00	(\$2,082.40)	(\$765.00)	\$1,877.60
TUs					(\$200.00)		(\$200.00)
Conference calls					(\$221.08)		(\$221.08)
Committee Expenses					(\$360.02)		(\$360.02)
Totals				\$4,725.00	(\$2,863.50)	(\$765.00)	\$1,096.50

Water Wise Grant. The Section contributed \$1,500 to the Colorado Water Wise Program.

Wyoming Trustee. The Wyoming Trustee was reimbursed \$445.56 for mileage to the October 2009 Orientation, mileage and lodging for the 2010 Winter Board Meeting, and mileage for the October 2010 Orientation. Eight books were purchased from AWWA for \$356.29.

ASSESSMENT OF RESERVE FUNDS

Based on the 2010 Financial Report, the Section's minimum operating expenses to satisfy the reserve policy required equaled \$100,829. A table showing the calculation of the minimum operating expense to satisfy the reserve policy required is presented in the Financial Reports attached herein. The Section has approximately \$299,700 in the bond and mutual fund investment accounts that sufficiently covers the minimum operating expenses for 3 years.

EXPLANATION OF VARIATIONS

The following payments and deposits are not reconciled as of December 28, 2010, the date of the December account statement for the 1st Bank Main Checking account. The difference between the 1st Bank Main Checking account statement for December 28, 2010 and the Itemized Categories Report is the inclusion of these transactions in the Financial Reports. Categories affected include Membership, Young Professionals, Postage, Section Paid Staff, Conservation, Section Meetings, Water Treatment, Joint Small Systems, Action Now, JTAC, and Water Distribution.

Given the 1st Bank statement balance of \$96,006.40 on December 28, 2010 and subtracting these transactions creates a balance of \$87,198.76 which matches the value indicated in the Account Balances report.

1st Bank Main Checking 12/28/2010 Balance	\$	96,006.40	
1st Bank Main Quickbooks 12/31/2010 Balance	\$	87,198.76	
	\$	8,807.64	Difference

Uncleared Checks and Payments

Date	Num	Payee	Memo	Category	Amount
3/12/2010	5093	Bud Spillman	Postage	423.00 - Postage	\$ (19.40)
4/6/2010	5113	AWWA	6 student memberships	471.01 - Membership Com...	\$ (108.00)
11/15/2010	5297	John Craven	student recruiting at UC 11/10	481.05 - Young Profession...	\$ (75.04)
11/19/2010	5299	AWWA	24 student memberships	471.01 - Membership Com...	\$ (432.00)
12/4/2010	5310	Stephen Goodwin	WEFTEC reimburse SDC in 12/4	481.05 - Young Profession...	\$ (1,024.54)
12/4/2010	5313	Denver Water	postage for 5 Action NOW ar	471.10 - Action Now	\$ (450.12)
12/8/2010	5315	AWWA	27 student memberships	471.01 - Membership Com...	\$ (486.00)
12/21/2010	5328	Stephanie Elliott	postage, envelopes for memb	471.01 - Membership Com...	\$ (189.92)
12/21/2010	5329	Colorado Waterwise	Sponsorship	471.08 - Conservation Comm	\$ (1,000.00)
12/22/2010	5331	Heidi Bauer	YP year end committee appre	481.05 - Young Profession...	\$ (186.40)
12/22/2010	5332	Great Events Teams	5 invoices dated 12/21/2010	split into 6 categories	\$ (3,842.90)
12/30/2010	5333	Shari Harley	Presentation 2/17/2011	404.04 - Section Meetings	\$ (1,000.00)
12/30/2010	5334	Heidi Bauer	SDC (4) student conf registra	481.05 - Young Profession...	\$ (120.00)
12/30/2010	5335	That Personal Touch	JTAC 12/16 lunch meeting	481.01 - Technical Activities	\$ (543.95)
					\$ (9,478.27)

Uncleared Deposits

Date	Num	Payee	Memo	Category	Amount
12/31/2010	DEP	Deposit	JTAC 12/16 lunch meeting	381.01 - Technical Activities	\$ 670.63
					\$ 670.63

Uncleared Checks and Payments + Uncleared Deposits \$ (8,807.64)

BUDGET VARIANCES

The following is a list of all variances between the 2010 actual and budgeted amount in an amount greater than or less than \$2000.

Income:

Income Category	Amount of Variance	Explanation of Budget Variance
303.26 – 2009 Annual Conference	\$28,320.93	Income in the amount of \$28,320.93 realized in 2010.
303.27 – 2010 Annual Conference	\$28,830.00	Conference income was under-budgeted, payment of \$35,486.36 to RMWEA was realized in 2011 upon reconciliation.
304.05 – JGB Officers Meetings	(\$2,000.00)	Income from RMWEA was captured in Joint Committee reconciliation categories.
325.02 – Rumbles Advertising	\$46,092.98	Advertising income from five issues in 2009 was realized in 2010 and all income for 2010 was captured in 2010 due to a new contract agreement with Apogee.
341.00 – CDPHE Contract	\$17,500.00	CDPHE income of \$17,500 from 2009 was realized in 2010.
361.00 – Miscellaneous Income	\$5,528.51	Assistance provided by Section members to the AWWA Financial Management Seminar provided \$4,975 in income.
371.09 – Customer Service Committee	(\$3,620.00)	The Customer Service Committee hosted four training events in 2010 but did not charge a registration fee for the first two events.
371.10 – Action Now	(\$4,335.00)	The Action Now committee had a decrease in attendance.
371.11 – Water Distribution Committee	(\$2,120.00)	The Water Distribution Committee budgeted for two training events in 2010 but held one.
381.02 – Joint Small Systems Committee	(\$5,340.00)	The Small Systems Committee over estimated the budgeted income from the four workshops.
381.05 – Young Professionals Committee	\$2,078.96	The Joint Young Professionals Committee recruited sponsors for the Broncos social night.
399.01 – Committee Reconciliation	\$24,349.07	The Section realized \$29,572.07 in 2010 associated with the 2009 Joint Committee and JGB meeting reconciliation.
501.00 – Sectors Grant	\$85,510.03	Sectors Income was not included in the 2010 budget because the contract was not signed until Spring 2010.

Expenses:

Expense Category	Amount of Variance	Explanation of Budget Variance
403.27 – 2010 Joint Conference	(\$37,213.70)	RMSAWWA to pay RMWEA \$35,486.36 in 2011 for the reconciliation of the 2010 Joint Annual Conference.
404.00 – Regional Meetings	(\$2,227.06)	The Section reduced the number attending the Regional Meetings.
415.50 – Wells Fargo Checking	\$7,046.23	The Joint Annual Conference credit card processing fees were budgeted as a conference expense but tracked under this account. The expenses were included in the Joint Annual Conference reconciliation.

425.01 – Rumbles Paid Staff	(\$13,969.07)	The Section budget did not reflect the change in contract with Apogee.
425.03 – Rumbles Print	(\$3,698.14)	The Section budget did not reflect the change in contract with Apogee.
425.06 – Rumbles Reconciliation with RMWEA	\$28,656.81	RMSAWWA paid RMWEA mid year as part of the publications reconciliation for 2010.
427.00 – Section Paid Staff	(\$10,053.52)	TEAMS expenses are noted within the committees that contract for their services.
428.00 – Section Administrative Manager	(\$7,435.03)	An Administrative Manager was contracted for services as of April 15, 2010 which had been budgeted to begin in January 2010.
431.11 – Science Fairs	(\$2,100.00)	RMSAWWA to contribute \$1500.00 within the the Joint Committee Reconciliation realized in 2011.
471.05 – Communications Committee	(\$2,654.00)	The Communications Committee over budgeted the expenses necessary Section web site maintenance.
471.09 – Customer Service Committee	(\$2,796.64)	The Customer Service Committee over budgeted the expenses associated with hosting training activities.
471.10 – Action Now	\$6,435.55	Action Now under budgeted the expenses associated with hosting training activities with contract services now being included.
471.12 – Water Treatment Committee	(\$3,691.50)	The Water Treatment Committee did not hold all training activities that were planned.
481.02 – Small Systems Committee	(\$5,691.00)	The Small Systems Committee over budgeted the expenses for training activities planned for 2010.
481.04 – Water for People Committee	(\$6,793.33)	The Water for People anticipated annual contribution to National WFP was less and a late contribution will be paid to WFP in 2011.
481.05 – Young Professionals Committee	\$3,280.92	On 1/22/2010 the JGB approved an amendment to the YP budget to include an additional expense of \$2,800 to send the second place SDC team to the Joint Annual Conference.
499.00 – Conference Reconciliation	\$21,486.36	In 2011 the Section will pay \$35,486.36 to RMWEA for reconciliation of the 2010 Joint Annual Conference.
499.01 – Committee Reconciliation	\$2,360.24	In 2011 the Section will pay \$2,360.24 to RMWEA for reconciliation of the 2010 Joint Annual Conference.
601.1 to 690.0 – SECTORS Expenses	\$75,087.53	Sectors Expenses were not included in the 2010 budget because the contract was not signed until Spring 2010.

RMSAWWA
Adjusting Journal Entries
As of December 31, 2010

Date	Num (1)	Memo/Description	Account	Debit	Credit
11/30/2010	JE 8	RMSAWWA transfer of \$5,000 contribution to Sectors	431.09 - RMSAWWA Contribution to Sectors Grant		5,000.00
		RMSAWWA transfer of \$5,000 contribution to Sectors	501.00 - Sectors Grant	5,000.00	
				5,000.00	5,000.00
12/27/2010	JE 9	Teams invoice paid 6/23/2010 sb WT not JSS	481.02 - Small Systems Committee		162.00
		Teams invoice paid 6/23/2010 sb WT not JSS	471.12 - Water Treatment Committee	162.00	
				162.00	162.00
12/28/2010	JE 10	RMSAWWA transfer \$1,767.99 contribution to Sectors	431.09 - RMSAWWA Contribution to Sectors Grant	1,767.99	
		RMSAWWA transfer \$1,767.99 contribution to Sectors	501.00 - Sectors Grant		1,767.99
				1,767.99	1,767.99
12/31/2010	JE 11	To record receivable for Sectors services performed in Dec 2010 but invoiced in January 2011	125.00 Accounts Receivable	5,002.54	
		To record receivable for Sectors services performed in Dec 2010 but invoiced in January 2011	501.00 - Sectors Grant		5,002.54
				5,002.54	5,002.54
12/31/2010	JE 12	Sectors services rendered in 2010 pd 2011	601.1 - Project Mgmt Training (Sectors)	405.00	
		Sectors services rendered in 2010 pd 2011	601.3 - Project Mgmt Human Resources (Sectors)	832.50	
		Sectors services rendered in 2010 pd 2011	601.4 - Project Mgmt Knowledge Mgmt (Sectors)	22.50	
		Sectors services rendered in 2010 pd 2011	602.0 - Project Mgmt Mtgs & Comm (Sectors)	832.50	
		Sectors services rendered in 2010 pd 2011	603.1 - Project Mgmt Curriculum (Sectors)	855.00	
		Sectors services rendered in 2010 pd 2011	604.0 - Project Mgmt (Sectors)	1,237.50	
		Sectors services rendered in 2010 pd 2011	670.0 - Mtls & Supplies/Website fee (Sectors)	27.98	
		Sectors services rendered in 2010 pd 2011	675.0 - Food &	36.06	

			Beverage (Sectors)		
		Sectors services rendered in 2010 pd 2011	690.0 - Mileage (Sectors)	229.77	
		Sectors services rendered in 2010 pd 2011	608.2 - Accounting by RMSAWWA (Sectors)	427.50	
		Sectors services rendered in 2010 pd 2011	675.0 - Food & Beverage (Sectors)	171.65	
		Sectors services rendered in 2010 pd 2011	670.0 - Mtls & Supplies/Website fee (Sectors)	19.28	
		Sectors services rendered in 2010 pd 2011	670.0 - Mtls & Supplies/Website fee (Sectors)	327.80	
		Sectors services rendered in 2010 pd 2011	501.00 - Sectors Grant		422.50
		Sectors services rendered in 2010 pd 2011	202.00 - Accounts Payable		5,002.54
				5,425.04	5,425.04
12/31/2010	JE 13	To record receivable for Sectors services performed Nov 2010 invoiced Dec2010	125.00 Accounts Receivable	5,610.34	
		To record receivable for Sectors services performed Nov 2010 invoiced Dec2010	501.00 - Sectors Grant		5,610.34
				5,610.34	5,610.34
12/31/2010	JE 14	Record receivable for services performed for CDPHE in 2010	125.00 Accounts Receivable	35,500.00	
		Record receivable for services performed for CDPHE in 2010	341.00 - CDPHE Contract		35,500.00
				35,500.00	35,500.00
12/31/2010	JE15	To record receivables for JTAC workshops held in 2010	125.00 Accounts Receivable	95.00	
		To record receivables for JTAC workshops held in 2010	381.01 - Joint Technical Activities Committee		95.00
				95.00	95.00
12/31/2010	JE 16	To record prepaid expenses noted at year end	150.00 - Prepaid Expenses	7,672.00	
		To record prepaid expenses deposit for 2012 conference	403.29 - 2012 Joint Annual Conference		5,000.00
		To record prepaid expenses deposit for 2014 conference	403.31 - 2014 Conference		1,000.00
		Record prepaid expenses Shari Harley speaker for Feb 2011	404.04 - Section Meetings		1,000.00
		Record prepaid expenses deposit to Ameristar for Feb 2011	404.04 - Section Meetings		672.00
				7,672.00	7,672.00
12/31/2010	JE 17	JTAC TU's for 2010	481.01 - Technical Activities Committee	50.00	
		Conference calls in December 2010	481.02 - Small Systems Committee	22.10	
		Conference calls in December 2010	471.12 - Water Treatment	17.55	

			Committee		
		Conference calls in December 2010	471.03 - Water Utility Council	59.17	
		Conference calls in December 2010	481.10 - Joint NM Involvement Committee	15.33	
		Conference calls in December 2010	481.04 - Water for People Committee	47.28	
		Conference calls in December 2010	404.04 - Section Meetings	22.67	
		Ann Hall Dec 2010 Admin Mgr services	428.00 - Section Administrative Manager	1,282.00	
		To record accounts payables for 2010	422.00 - Supplies		9.98
		To record accounts payables for 2010	202.00 - Accounts Payable		1,506.12
				1,516.10	1,516.10
12/31/2010	JE 18	Admin hours spent on Rumbles work in 2010	428.00 - Section Administrative Manager		504.88
		Admin hours spent on Rumbles work in 2010	425.01 - Rumbles Paid Staff	504.88	
				504.88	504.88
12/31/2010	JE 19	Treas work on Rumbles in 2010	413.00 - Sec/Treas Honorarium		46.05
		Treas work on Rumbles in 2010	425.01 - Rumbles Paid Staff	46.05	
				46.05	46.05
12/31/2010	JE 20	Conference Outsert Printing moved to Rumbles Exp.	425.03- Rumbles Printing	3,341.86	
		Conference Outsert Printing moved to Rumbles Exp.	403.27 - 2010 Joint Annual Conference		3341.86
				3,341.86	3,341.86
12/31/2010	JE 21	To record accounts payables for 2010 Conference	499.00 – Conference Reconciliation	35,486.36	
		To record accounts payables for 2010 Conference	202.00 - Accounts Payable		35,486.36
12/31/2010	JE 22	To record accounts payables for 2010 Jt Comm Reconciliation	499.01 – Committee Reconciliation	2,360.24	
		To record accounts payables for 2010 Jt Comm Reconciliation	202.00 - Accounts Payable		2,360.24
TOTAL				109,490.40	109,490.40

(1) JE = Journal Entry

SUMMARY AND RECOMMENDATIONS

The Section continues to follow the financial policy and is doing well financially, considering the market conditions. I have the following comments:

1. The Section should send standing and/or incoming Secretary/Treasurer's to financial training seminars for non-profit organizations.
2. The Section should maintain registration as a non-profit in Colorado and New Mexico. Wyoming non-profit registration should be obtained on an as-needed basis.
3. Currently, the Wells Fargo Conference Account does not generate interest income. The Section should explore and consider changing the Wells Fargo conference account to an interest bearing account.
4. The Section should explore the use of electronic access to all of its financial records and for compliance with the Section's records retention policy.
5. The 1st Bank checking account does not currently have an associated credit card or debit card. The Section should explore and consider changing account types or options to one with a credit card.
6. Explore using other Quickbooks version such as non-profit, off-line version. Goal is to reduce cost and improve functionality for Section.
7. Examine credit card processing for the conference to reduce fees.
8. Look for a way to conference call in a less costly manner.

Respectfully submitted,

Final signed copy on file with Secretary/Treasurer.

Mary L. Presecan, Secretary-Treasurer

FINANCIAL REPORTS

RMSAWWA
Account Balances
As of December 31, 2010

	Dec 31, 2010 Balance	Dec 31, 2009 Balance
ASSETS		
Current Assets		
Bank Accounts:		
1st Bank - Checking	87,198.76	21,936.61
1st Bank- Water for People	10,960.16	4,411.90
Wells Fargo Checking (Conference)	119,035.71	34,452.07
Total Bank Accounts	\$ 217,194.63	\$ 60,800.58
Investment Funds:		
Wells Fargo Bond Investment Fund	153,979.79	143,512.67
Wells Fargo Mutual Fund Investment	146,721.17	129,517.16
Wells Fargo Warner Scholarship Investment Fund	60,307.72	57,602.76
Total Investment Funds	\$ 361,008.68	\$ 330,633.86
 Overall Total	 \$ 578,203.31	 \$ 391,433.44

RMSAWWA
2010 Summary Report
 January 1, 2010 - December 31, 2010

	<u>Total</u>
Income	
301.00 - AWWA Allotment	64,808.33
302.00 - National Director Account	1,020.00
303.26 - 2009 Annual Conference	28,320.93
303.27 - 2010 Conference	253,830.00
315.30 - Checking Account	201.96
315.40 - WFP Checking Account	23.31
322.00 - Supplies	4.00
325.02 - Rumbles Advertising	78,092.98
341.00 - CDPHE Contract	52,500.00
361.00 - Miscellaneous Income	5,528.51
371.09 - Customer Service Committee	3,580.00
371.10 - Action Now Committee	24,990.00
371.11 - Water Distribution Committee	880.00
371.12 - Water Treatment Committee	4,725.00
381.01 - Joint Technical Activities Committee	7,207.74
381.02 - Joint Small Systems Committee	3,660.00
381.04 - Water For People Committee	62,968.16
381.05 - Young Professional Com	2,078.96
381.10 - NM Involvement Committ	700.00
399.01 - Committee Reconciliation	29,572.07
501.00 - Sectors Grant	85,510.03
Total Income	\$ 710,201.98

Expenses	
402.00 - National Director Account	2,789.61
403.27 - 2010 Joint Annual Conference	152,786.30
403.29 - 2012 Joint Annual Conference	0.00
403.31 - 2014 Conference	0.00
404.00 - Regional Meetings/ACE	1,772.94
404.02 - WY Trustee	801.85
404.03 - CO Trustee	99.00
404.04 - Section Meetings	7,561.76
404.05 - JGB Meetings	3,366.58
413.00 - Sec/Treas Honorarium	3,639.95
415.30 - Checking Account	1,350.06
415.40 - WFP Checking Account	13.60
415.50 - Wells Fargo Checking	7,046.23
415.52 - Wells Fargo Statement	33.00
422.00 - Supplies	1,180.32
423.00 - Postage	547.21
425.00 - Rumbles Postage	2,226.21
425.01 - Rumbles Paid Staff	2,350.93
425.03 - Rumbles Print	3,341.86
425.05 - Erumbles	1,525.32
425.06 - Rumbles Reconciliation with RMWEA	28,656.81
427.00 - Section Paid Staff	4,946.48

427.10 - Section Paid Staff Exp	1,016.72
428.00 - Section Administrative Manager	22,564.97
431.01 - Water Research Foundation Donation	2,500.00
431.02 - Abel Wolman Award Donation	1,500.00
431.03 - Warner Scholarship	6,000.00
431.04 - Small System Management Scholarship	1,801.07
431.05 - WFP Donation	2,500.00
431.06 - H2O Grants	3,262.01
431.07 - Water Wise Grant	1,500.00
431.09 - RMSAWWA Contribution to Sectors Grant	6,767.99
431.10 - ACE Taste Test Team Support	1,000.00
432.01 - WFP Water Corps Tour	572.21
435.00 - RMSAWWA Awards	2,753.31
441.00 - CDPHE Contract	805.00
451.00 - Section Travel	1,081.08
461.00 - Miscellaneous Expenses	690.26
461.01 - Section Accountant	4,500.00
471.01 - Membership Committee	7,128.60
471.03 - Water Utility Council	2,548.23
471.05 - Communications Committee	420.00
471.07 - Nominations Committee	114.73
471.08 - Conservation Committee	1,759.93
471.09 - Customer Service Committee	3,203.36
471.10 - Action Now Committee	44,740.55
471.11 - Water Distribution Committee	1,209.21
471.12 - Water Treatment Committee	3,628.50
481.01 - Technical Activities Committee	4,554.55
481.02 - Small Systems Committee	3,909.00
481.04 - Water for People Committee	57,606.67
481.05 - Young Professional Committee	11,372.92
481.06 - Joint Water Reuse Committee	276.04
481.09 - Joint Utility Management Committee	873.59
481.10 - Joint NM Involvement Committee	894.84
481.11 - Joint Site Selection Committee	215.49
492.01 - CSM Student Chapter	42.33
499.00 - Conference Reconciliation	35,486.36
499.01 - Committee Reconciliation	2,360.24
601.1 - Project Mgmt Training (Sectors)	10,361.25
601.2 - Project Mgmt Outreach (Sectors)	585.00
601.3 - Project Mgmt Human Resources (Sectors)	4,522.50
601.4 - Project Mgmt Knowledge Mgmt (Sectors)	562.50
602.0 - Project Mgmt Mtgs & Comm (Sectors)	7,605.00
603.1 - Project Mgmt Curriculum (Sectors)	7,470.00
604.0 - Project Mgmt (Sectors)	16,042.50
608.2 - Accounting by RMSAWWA (Sectors)	2,981.25
609.1 - IT Assistance (Sectors)	1,890.00
630.0 - In Kind Contributions (Sectors)	11,767.99
670.0 - Mtls & Supplies/Website fee (Sectors)	1,581.84
675.0 - Food & Beverage (Sectors)	2,028.19
680.0 - Graphic Design & Outreach (Sectors)	3,882.50
690.0 - Mileage (Sectors)	3,807.01
Total Expenses	<u>\$ 544,283.31</u>
Net Income	\$ 165,918.67

RMSAWWA
2010 Budget vs. Actuals
January 1, 2010 - December 31, 2010

Category Description	Actual	Budget	\$ Over Budget
Income			
301.00 - AWWA Allotment	64,808.33	63,120.00	1,688.33
302.00 - National Director Account	1,020.00	1,200.00	(180.00)
303.26 - 2009 Annual Conference	28,320.93	0.00	28,320.93
303.27 - 2010 Conference	253,830.00	225,000.00	28,830.00
304.05 - JGB Officers Meetings		2,000.00	(2,000.00)
315.30 - Checking Account	201.96	750.00	(548.04)
315.40 - WFP Checking Account	23.31	40.00	(16.69)
315.50 - Wells Fargo Checking		0.00	0.00
322.00 - Supplies	4.00	0.00	4.00
325.02 - Rumbles Advertising	78,092.98	32,000.00	46,092.98
341.00 - CDPHE Contract	52,500.00	35,000.00	17,500.00
361.00 - Miscellaneous Income	5,528.51		5,528.51
371.09 - Customer Service Committee	3,580.00	7,200.00	(3,620.00)
371.10 - Action Now Committee	24,990.00	29,325.00	(4,335.00)
371.11 - Water Distribution Committee	880.00	3,000.00	(2,120.00)
371.12 - Water Treatment Committee	4,725.00	6,400.00	(1,675.00)
381.01 - Joint Technical Activities Committee	7,207.74	9,000.00	(1,792.26)
381.02 - Joint Small Systems Committee	3,660.00	9,000.00	(5,340.00)
381.04 - Water For People Committee	62,968.16	64,400.00	(1,431.84)
381.05 - Young Professional Com	2,078.96		2,078.96
381.10 - NM Involvement Committ	700.00		700.00
399.01 - Committee Reconciliation	29,572.07	5,223.00	24,349.07
399.02 - Publications Reconciliation		-1,912.00	1,912.00
501.00 - Sectors Grant	85,510.03		85,510.03
Total Income	\$ 710,201.98	\$ 490,746.00	\$ 219,455.98

Expenses			
402.00 - National Director Account	2,789.61	2,750.00	39.61
403.27 - 2010 Joint Annual Conference	152,786.30	190,000.00	(37,213.70)
403.29 - 2012 Joint Annual Conference	0.00	0.00	0.00
403.31 - 2014 Conference	0.00		0.00
404.00 - Regional Meetings/ACE	1,772.94	4,000.00	(2,227.06)
404.01 - NM Trustee		1,000.00	(1,000.00)
404.02 - WY Trustee	801.85	1,500.00	(698.15)
404.03 - CO Trustee	99.00	1,000.00	(901.00)
404.04 - Section Meetings	7,561.76	8,000.00	(438.24)
404.05 - JGB Meetings	3,366.58	4,000.00	(633.42)
413.00 - Sec/Treas Honorarium	3,639.95	3,686.00	(46.05)
415.30 - Checking Account	1,350.06	1,800.00	(449.94)
415.40 - WFP Checking Account	13.60	10.00	3.60
415.50 - Wells Fargo Checking	7,046.23		7,046.23
415.52 - Wells Fargo Statement	33.00	0.00	33.00
422.00 - Supplies	1,180.32	1,000.00	180.32
423.00 - Postage	547.21	800.00	(252.79)
425.00 - Rumbles Postage	2,226.21	2,013.00	213.21
425.01 - Rumbles Paid Staff	2,350.93	16,320.00	(13,969.07)
425.03 - Rumbles Print	3,341.86	7,040.00	(3,698.14)
425.04 - Rumbles Supplies		950.00	(950.00)
425.05 - Erumbles	1,525.32	510.00	1,015.32

425.06 - Rumbles Reconciliation with RMWEA	28,656.81	0.00	28,656.81
427.00 - Section Paid Staff	4,946.48	15,000.00	(10,053.52)
427.10 - Section Paid Staff Exp	1,016.72		1,016.72
428.00 - Section Administrative Manager	22,564.97	30,000.00	(7,435.03)
431.01 - Water Research Foundation Donation	2,500.00	2,500.00	0.00
431.02 - Abel Wolman Award Donation	1,500.00	1,500.00	0.00
431.03 - Warner Scholarship	6,000.00	6,000.00	0.00
431.04 - Small System Management Scholarship	1,801.07	0.00	1,801.07
431.05 - WFP Donation	2,500.00	2,500.00	0.00
431.06 - H2O Grants	3,262.01	2,500.00	762.01
431.07 - Water Wise Grant	1,500.00	1,500.00	0.00
431.08 - ACE Tapping Team Support		1,000.00	(1,000.00)
431.09 - RMSAWWA Contribution to Sectors Grant	6,767.99	5,000.00	1,767.99
431.10 - ACE Taste Test Team Support	1,000.00	1,000.00	0.00
431.11 - Science Fairs		2,100.00	(2,100.00)
432.01 - WFP Water Corps Tour	572.21	2,500.00	(1,927.79)
435.00 - RMSAWWA Awards	2,753.31	2,630.00	123.31
441.00 - CDPHE Contract	805.00	2,000.00	(1,195.00)
451.00 - Section Travel	1,081.08	1,500.00	(418.92)
461.00 - Miscellaneous Expenses	690.26	1,000.00	(309.74)
461.01 - Section Accountant	4,500.00	6,000.00	(1,500.00)
471.01 - Membership Committee	7,128.60	6,020.00	1,108.60
471.03 - Water Utility Council	2,548.23	4,000.00	(1,451.77)
471.05 - Communications Committee	420.00	3,074.00	(2,654.00)
471.07 - Nominations Committee	114.73	0.00	114.73
471.08 - Conservation Committee	1,759.93	1,500.00	259.93
471.09 - Customer Service Committee	3,203.36	6,000.00	(2,796.64)
471.10 - Action Now Committee	44,740.55	38,305.00	6,435.55
471.11 - Water Distribution Committee	1,209.21	3,000.00	(1,790.79)
471.12 - Water Treatment Committee	3,628.50	7,320.00	(3,691.50)
481.01 - Technical Activities Committee	4,554.55	5,155.00	(600.45)
481.02 - Small Systems Committee	3,909.00	9,600.00	(5,691.00)
481.04 - Water for People Committee	57,606.67	64,400.00	(6,793.33)
481.05 - Young Professional Committee	11,372.92	8,092.00	3,280.92
481.06 - Joint Water Reuse Committee	276.04	0.00	276.04
481.07 - Joint Education Council		250.00	(250.00)
481.09 - Joint Utility Management Committee	873.59	0.00	873.59
481.10 - Joint NM Involvement Committee	894.84	0.00	894.84
481.11 - Joint Site Selection Committee	215.49	550.00	(334.51)
492.01 - CSM Student Chapter	42.33		42.33
499.00 - Conference Reconciliation	35,486.36	14,000.00	21,486.36
499.01 - Committee Reconciliation	2,360.24		2,360.24
601.1 - Project Mgmt Training (Sectors)	10,361.25		10,361.25
601.2 - Project Mgmt Outreach (Sectors)	585.00		585.00
601.3 - Project Mgmt Human Resources (Sectors)	4,522.50		4,522.50
601.4 - Project Mgmt Knowledge Mgmt (Sectors)	562.50		562.50
602.0 - Project Mgmt Mtgs & Comm (Sectors)	7,605.00		7,605.00
603.1 - Project Mgmt Curriculum (Sectors)	7,470.00		7,470.00
604.0 - Project Mgmt (Sectors)	16,042.50		16,042.50
608.2 - Accounting by RMSAWWA (Sectors)	2,981.25		2,981.25
609.1 - IT Assistance (Sectors)	1,890.00		1,890.00
630.0 - In Kind Contributions (Sectors)	11,767.99		11,767.99
670.0 - Mtls & Supplies/Website fee (Sectors)	1,581.84		1,581.84
675.0 - Food & Beverage (Sectors)	2,028.19		2,028.19
680.0 - Graphic Design & Outreach (Sectors)	3,882.50		3,882.50
690.0 - Mileage (Sectors)	3,807.01		3,807.01
Total Expenses	\$ 544,283.31	\$ 503,875.00	\$ 40,408.31
Net Income	\$ 165,918.67	-\$ 13,129.00	\$ 179,047.67

Asset Allocation as of 12/31/2010

Security	Shares	Quote/Price	Cost Basis	Gain/Loss	Balance
Domestic Bonds					
Bond Fund of America	12,621.91	12.19	166,871.72	-13,010.65	153,861.07
TOTAL Domestic Bonds			166,871.72	-13,010.65	153,861.07
Large Cap Stocks					
Quantitative Equity Fund	-0.001	0	-0.02	0.02	0
Russell Frank - Special Growth Fund	0	0	0	0	0
Russell Quantitative Equity FD S	1,205.77	28.67	35,084.65	-515.28	34,569.37
Russell Quantitative Equity FD S	-19.027	28.67	-379.4	-166.1	-545.5
Russell Real Estate Securities Fund	48.42	36.09	1,960.41	-212.94	1,747.47
Russell US Core Equity	1,284.80	27.91	35,291.50	567.21	35,858.71
Russell US Value Fund	905.275	8.1	9,638.91	-2,306.18	7,332.73
TOTAL Large Cap Stocks			81,596.07	-2,633.31	78,962.76
Small Cap Stocks					
Russell Frank - Special Growth Fund	0.002	0	0.08	-0.09	-0.01
Russell Real Estate Securities Fund	159.093	36.09	6,441.46	-699.79	5,741.67
Russell US Small and Mid Cap S	475.179	22.84	10,028.72	824.37	10,853.09
Russell US Value Fund	460.058	8.1	4,898.49	-1,172.01	3,726.48
TOTAL Small Cap Stocks			21,368.78	-1,047.56	20,321.22
International Stocks					
Russell Emerging Markets Fund	243.358	20.83	4,259.82	809.33	5,069.15
Russell Frank - Intl Secs Fund	0.001	0	0.05	-0.05	0
Russell Frank - Special Growth Fund	0	0	0	0	0
Russell Global Infrastructure FD	678.918	10.34	7,038.01	-18	7,020.01
Russell Intl Developed Markets Fund	627.443	31.68	19,875.21	2.18	19,877.39
Russell Real Estate Securities Fund	16.14	36.09	653.47	-70.98	582.49
Russell US Value Fund	89.043	8.1	948.12	-226.86	721.26
TOTAL International Stocks			32,774.70	495.6	33,270.30
Cash					
American Exp Cent Bk CD	5,000.00	1.017	5,000.00	84.05	5,084.05
Barclays BK Deleware CD	8,000.00	1.018	8,000.00	140.88	8,140.88
Capital One NA McLean CD	8,000.00	1.023	8,000.00	180.8	8,180.80
Capmark Bank CD	8,000.00	1.077	8,000.00	614.8	8,614.80
Centennial Money Market	1	0	10,000.00	-10,000.00	0
Centennial Money Market	-1	0	-24,000.00	24,000.00	0
Discover Bank CD	8,000.00	1.058	8,000.00	464.16	8,464.16
GE Capital Financial CD	6,000.00	1.029	6,000.00	174.48	6,174.48
Russell Emerging Markets Fund	13.672	20.83	239.31	45.48	284.79
Russell Real Estate Securities Fund	6.917	36.09	280.06	-30.42	249.64
Russell US Value Fund	29.681	8.1	316.02	-75.6	240.42
Sallie Mae Bank CD	8,000.00	1.05	8,000.00	396.24	8,396.24
-Cash-			7,371.07	0	7,371.07
TOTAL Cash			45,206.44	15,994.88	61,201.32
Other					
Russell Emerging Markets Fund	16.406	20.83	287.19	54.54	341.73
Russell Global CR Strategies FD	694.933	9.95	7,003.52	-88.94	6,914.58
Russell Invt Co Commodity Strategies FD CL S	544.435	11.27	5,453.72	682.06	6,135.78
TOTAL Other			12,744.43	647.66	13,392.09
TOTAL Investments			360,562.09	446.71	361,008.80