



**RMWEA/RMSAWWA Joint Governing Board
February 2011 Officers & Committee
Chairs
Blackhawk, CO
Meeting Minutes**



Joint Governing Board Meeting: A quorum of the board was present.

Meeting Called to Order: 12:00 p.m.

Previous Meeting Minutes (January 2011) – January meeting minutes were approved.

Joint Committee Reports (see attachments)

Joint Conference: Greg Woodward gave a PowerPoint presentation on the 2011 conference details and budget. The conference budget was distributed. Discussion was held on the conference coordinator position.

Joint Education Council (Jones): Committee will need to meet more than twice per year to accomplish goals.

Joint Leadville School (Medlock): Leadville School is scheduled for July 18th – 22nd. Testing has been coordinated with OCPO. Jim Medlock will put the event on the website calendar.

Joint New Mexico Involvement (Paulette): The Committee continues to hold monthly luncheon meetings. The Committee wants to meet with the New Mexico Environment Department Education Certification Board and the New Mexico Water/Wastewater Operator School to see how they can participate in the School.

Joint Site Selection: The Committee is looking into the long term benefits of a multiple-year contract with one venue for the Joint Annual Conference.

JTAC: See attached report

Joint Utility Management (Ginley): The Committee participated in the National Utility Management Conference. The Committee will be updated their webpage on the website including links to training programs. The Committee continues to plan the Grand Junction Conference with five of its members presenting at the conference.

Joint Water For People (Allen): The theme dinner fundraiser will be held March 4th. The theme is "Rwanda". A silent auction as well as a live auction will take place at the theme dinner. Buy tickets online at rmswaterforpeople.org. Tickets are \$35. The Committee is also looking for volunteers to help with logistics of the event.

Joint Young Professionals (Bauer): The Committee is working on awards for the Joint Annual Conference (YP of the Year and Outstanding Student Chapter of the Year). They continue to work on a major goal to acquire young professional operators to the committee. Ideas are being looked into such as, tutoring at the operator schools and getting tours approved for training units. The website will be updated to reflect new committee positions and their respective descriptions.

Student Chapter Reports:

CO School of Mines: – Update of recent tours (Prairie Waters, Aurora, CO) and upcoming tours (Coors Brewery and Denver Zoo). Invitation was made to consider participating in a seminar series that covers diverse topics and careers.

New Mexico Institute of Mining and Technology: – Toured Carlsbad and Albuquerque plants, helped with Children's Water Festival, will compete in WEF Wastewater Challenge in Sacramento, will be judging Water Science Fairs to award the Junior and Senior water prize.

University of Wyoming – Social event on March 4th, looking for speakers for a seminar series.

Colorado State University – will compete in WEF Wastewater Challenge in Sacramento, will be touring the New Belgium Brewery to see the anaerobic digester, March 22nd CSU will be hosting World Water Day and encouraged participation.

University of Colorado – the chapter is still establishing its members.

University of New Mexico – student conference to be held on May 17, they have ten active members

Student Design Competition will be held on May 6th hosted by Littleton/Englewood WWTP.

Sectors Grant Update (Eichenberger, Cowan, Pier)

Water Utility program is underway for Emily Griffith School in Denver Public Schools this fall. The program will restart at Boulder Valley School in the high school rather than the vocational school. The adult education program at Boulder Valley Schools is full and has 14 students in the current class.

Unfinished Business

- Accident Waiver and Release Form – Approved and will be posted to the website. This form needs to be used for joint committee events.
- 2011 Joint Budgets – Joint Budgets approved as amended.
- 2010 Conference Wrap-Up – Net income was \$78,235 RMSAWWA = \$42,750; RMWEA = \$35,485.

New Business (20 min)

- Joint Policy and Procedures Manual Update – Lela Perkins, Jill Peterson and Jamie Eichenberger are working on updating the document. Comments are due to Lela by the April meeting. The updated Manual will be finalized at the Summer Planning Meeting in July.
- Joint Committee Websites – A separate server to house all the Joint Committee items is being evaluated.
- Rumbles on the Web – post one year of Rumbles on the website but wait two months to post the most current issue so it remains a member benefit

Joint Committee Reports Attached

| Committee Name | Committee Chair(s) |
|----------------------------|---------------------------|
| Joint NM Involvement | Bob Paulette |
| Joint Small Systems | Barbara Martin |
| Joint Technical Activities | Steve Polson |
| Joint Utility Management | Jim Ginley |

Meeting Adjourned: 1:30 p.m.

The next JGB Meeting will be held **Friday, April 1, 2011** at Denver Water.

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|--|------------------------|-------------------------|--------------|
| Committee Name: | New Mexico Involvement | Committee Chair: | Bob Paulette |
| Date of Report: | February 20, 2011 | Board Liaison: | |
| Next Committee Meeting: | March 2, 2011 | | |
| Activities Since Last Report: | | | |
| <p>Committee continues to meet monthly (1st Wednesday) to plan events and activities in New Mexico.</p> <p>Jeremy Anderson has stepped down as RMWEA Trustee. NMIC nominated Doug Dailey to be his replacement.</p> <p>January Professional Development Luncheon was held on January 27 and approximately 20 people attended. The presentation was "Silica Control in Water Treatment" by Pat Brady of Sandia National Labs.</p> | | | |
| Upcoming Activities/Future Plans: | | | |
| <p>Next NMIC meeting is scheduled for noon on March 2 at Wilson and Company.</p> <p>February Professional Development Luncheon is scheduled for February 17. The topic will be "Treating High TDS Brackish Water in Sandoval County, NM" by Robert Fowlie, P.E., from CDM.</p> <p>The UNM Student Chapter has sent out the call for abstracts for the Student Chapter Conference that will be held at UNM on May 16 and 17.</p> <p>A sub-committee has been established to discuss future coordination for topics/seminars/workshops in the state for higher level water/wastewater operators. NMIC will coordinate our potential offerings with the NMED Operator Certification Board and the existing operator's school.</p> | | | |
| Does your Committee require Board Action or Involvement? What is it and When? | | | |
| Please note Bob Paulette's correct email address: Robert.Paulette@wilsonco.com | | | |
| Are you Looking for Additional Committee Members? Or other Support? | | | |
| We are always looking for additional input to the NMIC. | | | |
| <p>Don't forget to update the online Calendar and your committee's webpage.</p> <p>Send updates to rmsadmin@rmsawwa.net.</p> | | | |

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| Committee Name: | Joint Small Systems | Committee Chair: | Barb Martin |
| Date of Report: | 02/10/2011 | Board Liaison: | Elizabeth Carter |
| Next Committee Meeting: | Week of Feb 21 | | |
| Activities Since Last Report: | | | |
| 2011 Workshop Planning – Three JSS workshops (Sterling, Glenwood Springs, Montrose) are planned, along with an additional workshop sponsored with the Joint Utility Mgt. Committee. Developed agenda, speakers, site logistics, and marketing plan for the first upcoming small systems workshop in Sterling. | | | |
| Upcoming Activities/Future Plans: | | | |
| Recruiting for Sterling workshop. The workshop is scheduled for March 9 th at the Sterling Library. | | | |
| Does your Committee require Board Action or Involvement? What is it and When? | | | |
| Not at this time. | | | |
| Are you Looking for Additional Committee Members? Or other Support? | | | |
| We are always happy to have new members. | | | |
| <p>Don't forget to update the online Calendar and your committee's webpage. Send updates to rmsadmin@rmsawwa.net.</p> | | | |

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| Committee Name: | JTAC | Committee Chair: | Steve Polson |
| Date of Report: | February 10, 2011 | Board Liaison: | Dave Pier |
| Next Committee Meeting: | February 17, 2011 | | |
| Activities Since Last Report: | | | |
| January Luncheon: January 27, on “Between a Rock and a Hard Place – Financial Challenges Facing Utilities”. Luncheon had 67 attendees, with 5 non-members. There were about 3 no-shows, one of whom has paid so far. A net revenue of about \$634 was achieved, much better than the previous month. In an attempt to drill into registrants their responsibility for their registration fee whether they attend or not (unless they cancel by deadline), we are now including that reminder in the confirmation email that is sent to each registrant. | | | |
| Upcoming Activities/Future Plans: | | | |
| Luncheon on February 17, 2011. Topic is “Denver Water’s Recycled Water System”, which includes a tour of the Reuse facility. The date unfortunately conflicts with some other events, but was switched from the | | | |

original date of February 24 at the request of the presenter. Since the attendance is limited to 32 people, it should not significantly impact other events on the same day.

Does your Committee require Board Action or Involvement? What is it and When?

No

Are you Looking for Additional Committee Members? Or other Support?

No.

Don't forget to update the online Calendar and your committee's webpage.
Send updates to rmsadmin@rmsawwa.net.

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| Committee Name: | Utility Management Committee | Committee Chair: | Jim Ginley |
| Date of Report: | February 11, 2011 | Board Liaison: | Mark Hartman |
| Next Committee Meeting: | Tuesday, February 15 th , Tuesday March 15th | | |
| Activities Since Last Report: | | | |
| Held committee meeting at the national Utility Management Committee | | | |
| Two members (Ginley and Poncelet-Johnson) met recently to plan enhancements to RM-UMC website | | | |
| Upcoming Activities/Future Plans: | | | |
| Planning for Grand Junction conference continues. E-blast invite is coming soon for March 23-25 conference. Utility Management Committee Members are making a total of five presentations at the conference. | | | |
| Planning for series of seminars will continue – including collaboration with PWO and small systems. | | | |
| Does your Committee require Board Action or Involvement? What is it and When? | | | |
| No | | | |
| Are you Looking for Additional Committee Members? Or other Support? | | | |
| Always! | | | |
| Don't forget to update the online Calendar and your committee's webpage. Send updates to rmsadmin@rmsawwa.net . | | | |

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| Committee Name: | Young Professionals | Committee Chair: | Heidi Bauer & Mark Whitlatch |
| Date of Report: | February 10, 2011 | Board Liaison: | Will Raatz (RMWEA) & Jason Assouline (RMSAWWA) |
| Next Committee Meeting: February 18, 2010 | | | |
| Activities Since Last Report: | | | |
| <ul style="list-style-type: none"> • Held Social Hour for YP Operators at the Rocky Mountain Water & Wastewater Plant Operators Fundamentals School in Boulder, CO: Feb. 2 • YPs helping as room monitors at Utility Management Conference: Feb 8-10 • Made connection with RMWEA Biosolids Committee for potential joint event | | | |
| Upcoming Activities/Future Plans: | | | |
| <ul style="list-style-type: none"> • Prepare descriptions of positions (both existing and new) for posting to the RMYP website. We would like to post positions in the near future in order (1) to help establish YPs to fill new positions and (2) to line up incoming YPs to start shadowing current Committee members to fill those existing positions in the future. • Will coordinate with Rocky Mountain Water & Wastewater Plan Operators Intermediate & Advanced School planners to potentially include tutoring of YP Operators by other YPs | | | |
| Does your Committee require Board Action or Involvement? What is it and When? | | | |
| Recruit YP Operators to YP Committee! | | | |
| Are you Looking for Additional Committee Members? Or other Support? | | | |
| <p>Yes. We are looking for student liaisons for CU-Denver/Metropolitan State College and Air Force Academy.</p> <p>We are also looking for YPs interested in getting involved in the RMYP Committee to start shadowing current Committee members.</p> | | | |
| <p>Don't forget to update the online Calendar and your committee's webpage. Send updates to rmsadmin@rmsawwa.net.</p> | | | |