



RMWEA/RMSAWWA Joint Governing Board
May 13, 2011
Meeting Minutes



Joint Governing Board Meeting: A Quorum of the board was present.

Meeting called to order: 12:07 p.m.

Previous Meeting Minutes (April 2011) – April meeting minutes were approved. February 2011 (Winter Planning Meeting minutes) have still not been found. Nikki will draft the minutes and send out via email for any information those who attended can add. The attendee list is also missing, so if you attending the Winter Planning Meeting in Blackhawk please let Nikki know.

Joint Committee Reports (If a committee is not listed here, there was no report)

2011 Conference Management (Woodward)

- The Joint Annual Conference Technical Program has been drafted and those whose abstracts were selected will be notified in the near future.
- The hotel will have a manager's reception with open bar from 5:00-7:00 p.m., allowing for networking opportunities for conference attendees and the reception will be held near the exhibit hall.
- There may be a seventh technical track on Monday afternoon due to the amount of abstracts submitted.
- Exhibitor registration is now open online. Attendee registration will be open soon. Hotel reservations are available now for \$98 including free breakfast, internet and manager's reception. The reservation code is "RMW".

Joint Websites (Fanning)

- This is being handled through the Get into Water grant for putting together an area where all joint websites can be housed. This should be done by the first part of June and the transition of combining the two websites will happen.
- The website will be accessed through a link from either the RMSAWWA or the RMWEA pages.
- Simpler website updates can be requested through Ann Hall and more complex updates (photo albums, etc.) will need to be handled through the vendor.

Joint Education Council (Berry)

- The committee plans to meet during the Summer Planning meeting.

JTAC (Polson)

- See attached report

Publications (Tallent)

- July edition advertising sales are going well.

Small Systems (Martin)

- See attached report

Water for People (Allen)

- The Rwanda Theme Dinner and Auction netted \$32,000 in revenue and \$19,900 in profit.



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- The committee's goal is to have the theme dinner be the primary fundraiser for the year and then have educational events where schools and conferences are visited. Please contact the committee with any suggestions on how to improve the annual theme dinner fundraiser.
- The New Mexico committee will be hosting an Indian Culture Night fundraiser on May 22nd.
- See attached report.

Water Reuse (Eichenberger)

- The committee continues to monitor Regulation # 84.
- The committee helped review abstracts for the Joint Annual Conference.
- See attached report.

Young Professionals (Whitlatch)

- The committee chairs are working on organizing a historical bike tour along a river. They are also looking at developing a workshop through the eyes of an operator at a water plant.
- Miller Coors tour will be held May 20th.
- Annual BBQ will be held June 5th.
- Water For People Softball Tournament date TBD.
- Five teams competed in the student design competition. Results should be published next week.
- A new student chapter liaison for Wyoming is needed; please send any names of those interested to Jamie.
- See attached report

Sectors Grant Update (Eichenberger, Cowan & Pier)

- The joint website is moving forward.
- The Red Rocks Community college career fair was a success.
- Boulder Valley School District will move the program out of the vocational education and into the regular high school curriculum.
- Denver Public Schools program is still being evaluated by the Colorado Department of Labor and Employment
- Financial audit is scheduled for June.
- Knowledge management is hosting a meeting at Parker Water & Sanitation District.
- The HR work group is losing participants. If you know of HR folks who want to get involved in the program, please contact Cathy Blue at Denver Water.
- A radio talk show will be held on KGNU on June 30th, 8:35 a.m. The show will discuss the workforce issues related to operations in the water/wastewater business.

Unfinished Business

- Joint Policy & Procedures Document –
 - Lela Perkins reported that all comments have been incorporated. The last section that needs to be updated is the Joint Publications Committee section due to the Apogee arrangement.
 - Proxy voting section will not change due to the requested change only meshing with RMWEA's bylaws and not those of RMSAWWA.
 - Final vote for approval will take place at the Summer Planning meeting.



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- Student Chapter Coordinator – Jamie Eichenberger stated that the AWWA/WEF National YP Committees have started looking at starting a student chapter coordinator committee. Jamie proposed that this be a separate joint committee that would oversee all student chapters. A chair person would be the professional liaison designation for AWWA and act as a professional liaison for all student chapters. Individual liaisons (most likely YP) would handle the day-to-day requirements and report to the professional liaison. This will allow for more direct coordination between student chapter presidents and the Joint Governing Board. Jamie indicated Lela Perkins would be a good representative for the professional liaison. Lela suggested that the professional liaison be named prior to August, rather than the Joint Annual Conference due to the school year starting.

New Business

- Joint Annual Conference Registration Fees – Jamie reported requests have been received to waive Joint Annual Conference registration fees for members of Colorado Department of Public Health and Environment and the Environmental Protection Agency who are presenting or participating on a panel. The group came to a consensus that if an individual is invited to speak, the registration fee will be waived. If an abstract is submitted, the speaker will be expected to register.
- Joint Water/Wastewater Conference, Grand Junction - The Grand Junction Conference went very well and work from both the RMWEA and RMSAWWA members is appreciated. Greg Woodward suggested the idea of starting a Western Slope Involvement Committee, much like the New Mexico Involvement Committee to organize these types of activities for the western slope. Mike Berry suggested that someone contact the City of Grand Junction to find out how much effort they want to put into future conferences in a joint effort with RMSAWWA/RMWEA.
- WEFMAX - Greg Woodward reported that in his conversations with the new WEF Executive Director, he questioned new policy statements made by both the WEF and AWWA Executive Boards regarding working conjunctively together. The answer highlighted four major areas of concern in getting both organizations working together. A thought that Greg had was to switch the positions of both organizations vice-chair and president-elect. Each member would still have voting rights in each of their respective organizations, but would get better insight on how each organization functions. Discussion followed and a decision was made to not go this route due to the AWWA Board delegating more of the chair responsibilities to the vice-chair. Lela suggested that instead of switching positions, that each member should attend the other organization's meetings.

Joint Committee Reports Attached

| Committee Name | Committee Chair(s) |
|---------------------------|------------------------------|
| Joint Small Systems | Barbara Martin |
| JTAC | Steve Polson |
| Joint Water for People | Emily Allen |
| Joint Water Reuse | Matt Hayes |
| Joint Young Professionals | Heidi Bauer & Mark Whitlatch |



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Meeting adjourned: 1:00 pm

The next JGB Meeting will be held **Friday, June 3, 2011** at Denver Water.

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|--|---------------------|-------------------------|------------------|
| Committee Name: | Joint Small Systems | Committee Chair: | Barb Martin |
| Date of Report: | 05/06/2011 | Board Liaison: | Elizabeth Carter |
| Next Committee Meeting: | | Week of May 23rd | |
| Activities Since Last Report: | | | |
| We are currently planning for the upcoming Glenwood Small Systems Workshop on May 12 th – working on marketing the class, recruiting operators to attend, and planning the final logistics. | | | |
| Upcoming Activities/Future Plans: | | | |
| May 12 – Glenwood Springs Workshop for Small Water and Wastewater Systems August – Montrose Workshop for Small Water and Wastewater Systems | | | |
| Does your Committee require Board Action or Involvement? What is it and When? | | | |
| Not at this time. | | | |
| Are you Looking for Additional Committee Members? Or other Support? | | | |
| We are always happy to have new members. | | | |
| Don't forget to update the online Calendar and your committee's webpage. Send updates to rmsadmin@rmsawwa.net . | | | |



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|--|-------------|-------------------------|--------------|
| Committee Name: | JTAC | Committee Chair: | Steve Polson |
| Date of Report: | May 9, 2011 | Board Liaison: | Dave Pier |
| Next Committee Meeting: May 25, 2011 | | | |
| Activities Since Last Report: | | | |
| <p>April Luncheon: Presentation on “Selecting Aeration Blowers on Best Value” (April 28, 2011). Luncheon had 31 attendees, with 3 non-members. There were 2 no-shows. A net revenue of about \$216 was achieved. (see attached financial summary).</p> | | | |
| Upcoming Activities/Future Plans: | | | |
| Luncheon on May 25 (presentation and tour), and tour on June 16 (Mulberry WWTP). | | | |
| Does your Committee require Board Action or Involvement? What is it and When? | | | |
| No. | | | |
| Are you Looking for Additional Committee Members? Or other Support? | | | |
| No. | | | |
| <p>Don't forget to update the online Calendar and your committee's webpage. Send updates to rmsadmin@rmsawwa.net.</p> | | | |



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| Committee Name: | Water For People | Committee Chair: | Emily Allen |
| Date of Report: | May 9, 2011 | Board Liaison: | Mary Presecan |
| Next Committee Meeting: May 11, 2011 | | | |
| Activities Since Last Report: | | | |
| <p><u>Monthly Committee Meeting – April 6 @ 6:00 pm</u></p> <ul style="list-style-type: none"> · De-brief : 2011 Rwanda Theme Dinner and Auction <ol style="list-style-type: none"> 1. Treasurer’s account 2. Lessons learned 3. Follow up items: tax receipts, thank you notes, etc. 4. 2012 Theme Dinner committee · Fundraisers <ol style="list-style-type: none"> 1. National Crowdrise Fundraiser – RMSWFP raised \$2021! 2. April 23rd – Rugby tournament fundraiser – raised \$100 for CH2MHILL’s Workplace Giving Campaign! · Upcoming Education Events <ol style="list-style-type: none"> 1. April 9th – World Affairs Challenge 2. May 5th - Ponderosa High School's Human Rights Week, 3:15 – 4 pm. 2. May 12th – Aurora Youth Water Festival <p><u>RMS Water For People Website</u></p> <ul style="list-style-type: none"> · Working with the New Mexico Committee and National Water For People to get the New Mexico committee their own web pages under the Rocky Mountain Section’s website. http://rms.tap.waterforpeople.org/ | | | |
| Upcoming Activities/Future Plans: | | | |
| <p><u>May 11</u> - Monthly Committee Meeting @ 6:00 pm at Kennedy/Jenks Consultants in Lakewood</p> <p><u>Sunday May 22</u> – RMS Water For People New Mexico – Indian Cultural Night</p> | | | |
| Does your Committee require Board Action or Involvement? What is it and When? | | | |
| No, thank you. | | | |
| Are you Looking for Additional Committee Members? Or other Support? | | | |
| Always! | | | |
| <p align="center">Don’t forget to update the online RMSAWWA Calendar and your committee’s webpage. Send updates to Ann Hall at ann.e.hall@comcast.net.</p> | | | |



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| Committee Name: | Joint Water Reuse |
| Committee Chair: | Matthew Hayes |
| Date of Report: | 5/5/10 |
| Next Committee Meeting: | Colorado: May 12th, Westminster New Mexico: |
| Activities Since Last Report: | |
| CO: The committee is actively working the State on the regulation updates. | |
| Upcoming Activities/Future Plans: | |
| | |
| Are These Activities Tied to the Section Strategic Plan? The Committee's Strategic Plan? | |
| Yes. | |
| Any Required Board Action or Involvement? What is it? | |
| No. | |
| Would you like to discuss your activities with the Board? When? | |
| No. | |
| Are you Looking for Additional Committee Members? | |
| No, but new members are always welcome. | |
| Don't forget to update the On-Line RMSAWWA Calendar and your committee's webpage. | |



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|---|---------------------|--------------------------|--|
| Committee Name: | Young Professionals | Committee Chairs: | Heidi Bauer & Mark Whitlatch |
| Date of Report: | May 4, 2011 | Board Liaisons: | Will Raatz (RMWEA) & Jason Assouline (RMSAWWA) |
| Next Committee Meeting: May 13, 2010 | | | |
| Activities Since Last Report: | | | |
| <ul style="list-style-type: none"> • Co-chairs attended YP Summit and WEFMAX. We met several other YP Committee Chairs and are bringing back some ideas for improving our committee. • Prepared descriptions of positions (both existing and new) for posting to the RMWYP website. | | | |
| Upcoming Activities/Future Plans: | | | |
| <ul style="list-style-type: none"> • We would like to post positions in the near future in order (1) to help establish YPs to fill new positions and (2) to line up incoming YPs to start shadowing current Committee members to fill those existing positions in the future. • Will coordinate with Rocky Mountain Water & Wastewater Plant Operators Intermediate & Advanced School planners to potentially include tutoring of YP Operators by other YPs • MillerCoors tour – May 20th? • RMWYP Annual BBQ – June 5th, City Park | | | |
| Does your Committee require Board Action or Involvement? What is it and When? | | | |
| Recruit YP Operators to YP Committee! | | | |
| Are you Looking for Additional Committee Members? Or other Support? | | | |
| <p>Yes. We are looking for student liaisons for CU-Denver/Metropolitan State College and Air Force Academy.</p> <p>We are also looking for YPs interested in getting involved in the RMYP Committee to start shadowing current Committee members.</p> | | | |
| <p align="center">Don't forget to update the online RMSAWWA Calendar and your committee's webpage. Send updates to Barb Martin at rmsadmin@rmsawwa.net.</p> | | | |